



State of Louisiana

JEFF LANDRY
GOVERNOR

October 25, 2024

ADDENDUM III

TO: ALL POTENTIAL PROPOSERS

RE: RFP #: 3000023634, Environmental Science and Related Consulting Services

PROPOSAL DUE DATE: November 7, 2024 @ 3:00 PM CST

I. QUESTIONS AND RESPONSES

1.	Q.	<p>As a potential proposer for the referenced RFP, [Proposer Name] is seeking clarification to determine whether this is a new contract or if these environmental consulting services have been previously provided under an existing agreement.</p> <p>If applicable, could you kindly confirm if there is an incumbent for this contract? Additionally, is it possible to provide the names of any incumbent companies or previous awardees?</p>
	A.	<p>Yes, these services are being provided through contracts awarded under the previous RFP solicitation.</p> <p>All incumbents are listed here:</p> <ul style="list-style-type: none"> • Abt Associates • Arcadis U.S., Inc. • CE Hydro, LLC • CSRS, Inc. • GHD Inc. • Jacobs Engineering Group Inc. • Moffatt & Nichol • Principal Engineering, Inc. • Providence Engineering & Environmental Group LLC • Royal Engineers and Consultants, LLC
2.	Q.	<p>Is Attachment IV – Electronic Vendor Payment Solution Form to be submitted with our proposal or if awarded a contract?</p>
	A.	<p>Attachment IV Electronic Vendor Payment Solution Form should be submitted in the Proposal.</p>

3.	Q.	<p>In Section 1.8.11, the RFP directs that <i>“For this RFP, a Proposer shall not submit as a proposed subcontractor any vendor or company that provides equipment rentals, material purchases, lab services, etc. Such vendors or companies shall be treated as a third party expenditure during task order negotiations.”</i></p> <p>Can you provide clarification on if a business providing IT consulting, managed IT services and related software consulting services, should be handled by the prime submitter as a subcontractor or third party expenditure per the guidance in the RFP above?</p>
	A.	<p>If a task requires these services, it would be treated as a third party expenditure during Task Order negotiations.</p>
4.	Q.	<p>Since this is a hardcopy submittal, do the Letters of Agreement from the Sub-Consultants need to have a wet signature that is placed in the “Original” hardcopy version?</p>
	A.	<p>No.</p>
5.	Q.	<p>What work has come out of the last CPRA Environmental Science and Related Consulting Services RFP (3000017642)?</p>
	A.	<p>Tasks Orders have been issued for work that is specified in the Scope of Services in RFP 3000017642.</p>
6.	Q.	<p>What work do you anticipate coming out of this CPRA Environmental Science and Related Consulting Services RFP (3000023634)?</p>
	A.	<p>On an as-needed basis, Task Orders will be issued for work specified in the Scope of Services for this RFP 3000023634.</p>
7.	Q.	<p>Item 1.8.3 Executive Summary states: “...including the Proposer’s Official Contact Name/Authorized Representative and the Contract Manager’s name, phone number, mailing address, email address...” – Could you please define “Contract Manager?” Also, can the “Contract Manager” and the “Official/Authorized Representative be one in the same individual?”</p>
	A.	<p>If awarded a Contract, it is expected that the Contract Manager will be the Contractor’s Point of Contact to manage all aspects of the Contract, and serve as the liaison between the Contractor and CPRA.</p> <p>Attachment I – Certification Statement, further requests the Official Contact information and Signature of Proposer or Authorized Representative.</p> <p>Yes, they can be the same person, if deemed so by the Proposer. Proposer should clearly specify.</p>

8.	Q.	Regarding geological and infrastructure/asset surveys. What level of expertise is needed? Would this be a desktop-based assessment, or is field site characterization anticipated?
	A.	Refer to Section 1.7.2 Desirable Qualifications. Both Desktop-Based Assessments and field site characterization will be needed.
9.	Q.	Will CPRA consider a one-week extension to the proposal due date for RFP #: 3000023634?
	A.	At this time, CPRA does not anticipate extending the proposal due date.
10.	Q.	Once contracts are awarded, will projects be directly awarded to a contract holder or will projects be competitively bid between the contract holders?
	A.	Projects will be tasked on an as-needed basis directly to the Contractor.
11.	Q.	Are Hudson Initiative Certified companies allowed to be included as subcontractors on more than one prime contractor bid proposal?
	A.	Yes, Hudson Initiative Certified companies can be included as subcontractors on more than one prime contractor proposal.
12.	Q.	With regard to the Proposer's rates, please clarify if the rate must include all travel related expenses including vehicles, lodging, mileage and per diems? Will the same rates apply even if there is no travel related to a specific project?
	A.	Refer to Section 1.8.8 Cost Proposal. Refer to Section 1.29 Contract Award, Negotiation and Execution.
13.	Q.	Can CPRA please confirm that proposers can include more than one sample proposed project work plan as requested in item 1.8.5 on page 10?
	A.	Yes, Proposers can include more than one sample proposed project work plan.
14.	Q.	Can CPRA please confirm that any content included in an appendix will be scored in accordance with the technical criteria provided in Part 3: Evaluation on page 38?
	A.	The Evaluation criteria are stated throughout the RFP and in Part 3: Evaluation.
15.	Q.	Can a proposer be a prime as well as a sub-contractor on another proposer's team?
	A.	No.
16.	Q.	Can an organization be sub-contractor to multiple proposer teams?
	A.	Yes.

17.	Q.	Are sub-contractor qualifications and work experience counted towards the scoring of the proposal?
	A.	Yes, subcontractor qualifications and work experience will be evaluated.
18.	Q.	How can the expected dollar value of a sub-contract to Hudson/Veteran small business be calculated within an IDIQ framework, if specific task orders are not yet known?
	A.	The expected dollar value of a sub-contractor is the Proposer's best estimate.
19.	Q.	Are task orders awarded on a lump-sum or hourly payment schedule?
	A.	Task Orders will be issued utilizing hourly rates. Lump sum Task Orders will not be issued.
20.	Q.	Does CPRA have a maximum number of contractors/teams that will be awarded the contract?
	A.	The number of Contracts awarded will be based on the agency's work needs.
21.	Q.	For Proposer Rate Schedule Average (PRSA), is the scoring weighted based on number of hours for each job classification, or nominal?
	A.	Refer to Section 3.1. Cost Evaluation.
22.	Q.	Can the CPRA please specify the minimum years of experience for each of the staff/personnel classifications for which hourly rates are being requested (attachment II: Required Rate Schedule)?
	A.	Refer to Section 1.7.2 Desirable Qualifications.

END OF ADDENDUM III