



State of Louisiana

JEFF LANDRY
GOVERNOR

April 24, 2024

ADDENDUM I

TO: ALL POTENTIAL PROPOSERS

RE: RFP #: 3000022732, Professional Land Services

PROPOSAL DUE DATE: May 6, 2024 @ 3:00PM

I. QUESTIONS AND RESPONSES

1.	Q.	I'm an abstractor and am interested in the abstractor's portion of this contract. Would it be feasible to submit a bid on the abstractor's portion only. And if so, would I follow all the requirements of a prime contractor?
	A.	Proposers are invited to respond to the RFP and each proposal will be evaluated in accordance with the provisions of the RFP. Any Proposer selected will be considered a Prime Contractor.
2.	Q.	Page 12, Section 1.9.8 Cost Proposal paragraph 1 – Would CPRA consider an exception to the limitation to reimbursement of direct expenses for lodging when travel using lodging is required with pre-approval requested by the Contractor and approved by the CPRA Contract Manager in writing, prior to expenses being incurred?
	A.	No, CPRA will not allow exceptions. In accordance with Section 1.9.8, the proposed rates shall be “inclusive of all travel related expenses, including but not limited to, lodging, rental vehicle, mileage, and per diem.”
3.	Q.	Page 12, Section 1.9.8 Cost Proposal paragraph 1 – Would CPRA consider an exception to the limitation to reimbursement of direct expenses for rental vehicles when travel is required with pre-approval requested by the Contractor and approved by the CPRA Contract Manager in writing, prior to expenses being incurred?
	A.	Refer to answer in question #2.
4.	Q.	Page 15, Section 1.14 Confidential Information, Trade Secrets, and Proprietary Information – if a Proposer’s financial statements are non-published, can the Proposer submit a redacted copy of Volume II: Financial Information?
	A.	Proposer can submit a redacted copy of Volume II: Financial Information, but Proposer should submit the financial information in accordance with Section 1.10 Volume II-Financial Information. Any redacted information should be clearly marked as such.

5.	Q.	Can CPRA indicate the anticipated contract value, year over year, in years 2024, 2025, 2026, and 2027? Fully recognize the value could be split amongst multiple vendors in any given year(s).
	A.	No, CPRA cannot indicate an anticipated contract value, year over year. The awarded Contract(s) are Indefinite Delivery Indefinite Quantity (IDIQ) Contracts, and work is tasked out on an as needed basis.
6.	Q.	For the Database mapping tasks - will [<i>Contractor</i>] be required to directly input data into CPRA's system, and if so - is that through a website with CPRA credentials?
	A.	No. Contractor will not be required to directly input mapping data into CPRA's system.
7.	Q.	Does CPRA have standardized templates for exhibits and maps produced by the GIS Team?
	A.	For most instances, CPRA has standardized templates for exhibits and maps. In some cases specialized exhibits or maps may be needed such as, maps stamped by a Professional Land Surveyor.
8.	Q.	Can the vendor recoup technology licensing costs?
	A.	No, the vendor cannot recoup technology licensing costs.
9.	Q.	Would CPRA consider accepting an electronic PDF full Volume I Technical and Cost proposal file(s) via email (CPRAcontracts@LA.GOV) by May 6, 2024 @ 3 pm, with full Volume I and II hardcopies documents plus a CD/Flash drive received no later than May 8, 2024 @ 3 pm?
	A.	No, CPRA will not accept an electronic proposal via email by May 6, 2024 with a hard copy to follow on May 8, 2024. Refer to Sections 1.6 Schedule of Events and 1.7 Proposal Submittal.
10.	Q.	Could CPRA provide further clarification on the project-related role of the Business Valuation Consultant/CPA?
	A.	The use of a Business Valuation Consultant would occur when a business is being moved/relocated/purchased or otherwise affected by a project.

END OF ADDENDUM I