

CPRA EXIT INTERVIEW QUESTIONNAIRE

Employee Name: _____ Supervisor Name: _____

Initial employment date: _____ Last date of employment: _____

Current position: _____

The following information is VOLUNTARY

Please submit directly to Human Resources

1. Approximately when did you begin considering your decision to resign?

6-9 months ago

3-5 months ago

1-2 months ago

Other - _____

2. Please indicate which of the reason(s) below contributed to your decision to resign.

Salary

Family Responsibilities

Job Advancement

Dissatisfied/Management

Personal

Benefits

Return to School

Job Eliminated

Relocation

Retirement

Military

Other – (please explain): _____

3. Was there a specific event or issue that prompted your resignation? Yes No

If yes, please briefly explain:

If yes, did you discuss this matter with your supervisor/manager? Yes No

4. Was your resignation related to a desire to telework? If more teleworking opportunities were provided, would this have influenced your decision to resign?

Please rate the following on a scale of one to five. One being poor and five being outstanding:

5. Quantity and quality of training received for your position(s).

1 2 3 4 5

6. Working relationship with your current supervisor.

1 2 3 4 5

7. Working relationship with fellow employees.

1 2 3 4 5

8. Salary for your position.

1 2 3 4 5

9. Employee benefits package.

1 2 3 4 5

10. Overall workload for your position.

1 2 3 4 5

11. Overall satisfaction and enjoyment in your current position.

1 2 3 4 5

12. Did you encounter any problems in your current position? Yes No

If yes, please briefly comment:

13. What did you enjoy most about your employment with CPRA?

14. What did you enjoy least about your employment with CPRA?

15. Do you have any suggestions or comments that would make CPRA a better place to work?

16. Based on your experience here, would you recommend CPRA as a potential employer for your friends, relatives, etc.? Yes No

If no, please briefly explain:

17. Would you reapply to CPRA if a future opportunity arose? Yes No

If no, please briefly explain:

Please add any additional comments:

Employee Signature: _____ **Date:** _____