June 13, 2022

ADDENDUM I

TO: ALL POTENTIAL PROPOSERS

RE: RFP #: 3000019138, Mid-Barataria Sediment Diversion Project Risk Management & Construction Insurance Broker Services for an Owner Controlled Insurance Program (OCIP)

PROPOSAL DUE DATE: June 28, 2022 @ 3:00 PM

A Pre-Proposal Conference was held at CPRA on June 7, 2022 @ 1 PM. This Addendum is to share the Pre-Proposal Conference presentation for informational purposes only. Information in the Pre-Proposal Conference Presentation DOES NOT supersede information contained in the original RFP. Further details are contained within the original RFP.

ATTACHMENTS: Pre-Proposal Conference Presentation

Pre-Proposal Conference Sign-In Sheet

END OF ADDENDUM I
MID-BARATARIA SEDIMENT DIVERSION
RISK MANAGEMENT & CONSTRUCTION INSURANCE BROKER SERVICES FOR AN OWNER CONTROLLED INSURANCE PROGRAM (OCIP) PRE-SUBMITTAL MEETING

BRAD BARTH
BRIEFING OVERVIEW

- Mid-Barataria Sediment Diversion Project
- Scope of Services
- RFP Summary
- Questions
QUESTIONS

• Upon conclusion of this presentation, questions will be accepted.

• Any responses given in this forum are not considered binding or official.

• OFFICIAL QUESTIONS REGARDING THIS RFP SHALL BE SUBMITTED IN WRITING TO CPRA FOR OFFICIAL RESPONSE.

• All questions shall be submitted to the RFP Coordinator (CPRAcontracts@la.gov) by June 14, 2022 (3:00 PM Local Time).

• Official responses will be posted by June 21, 2022.
MID-BARATARIA SEDIMENT DIVERSION PROJECT
CONSTRUCTION MANAGEMENT AT-RISK (CMAR)

- Project utilizing the CMAR project delivery methodology (L.R.S. 38:2225.2.4)
- CMAR may reduce overall project risks and contingency; also may reduce design misunderstandings and change orders
- CMAR more suitable for the USACE/NEPA permitting and regulatory process than any form of Design-Build
• Located on the West Bank of the Mississippi River in at River Mile 60.7 Above Head of Passes (AHP).

• Intersects the Mississippi River Levee (MRL) at Station 1109+58, and the NOV-NF-W-05a.1 levee.
The Project’s sediment delivery system is a three-component system which includes sediment intake, conveyance, and discharge.
• Over 5 years and over 3 million man-hours will be needed to complete construction.
• Value of construction is estimated at over $1 billion.
• Construction will involve:
  ➢ Clearing/Site prep of over 500 acres
  ➢ Placement of over 115,000 cubic yards of structural concrete
  ➢ Installation of over 24 million linear feet of wick drains
  ➢ Placement of over 1 million tons of rip rap
  ➢ Excavation of over 8 million cubic yds of material
  ➢ Installation of over 2,000 foundation piles and over 500,000 square feet of sheet piling
CURRENT PROJECT STATUS

• The Design Team (AECOM) and CMAR (AWA) have completed the 60% design and are currently working on the 90% design.
• CPRA is in the process of acquiring the land rights within the Project footprint.
• The Draft EIS has been published and the Final EIS is currently under review.
• CPRA is in the process of preparing an updated CUP application and USACE is completing its 408 review.
CURRENT PROJECT MILESTONE SCHEDULE

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Month/Year</th>
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<tbody>
<tr>
<td>Design Team NTP</td>
<td>February 2018 (Actual)</td>
</tr>
<tr>
<td>CMAR NTP</td>
<td>August 2018 (Actual)</td>
</tr>
<tr>
<td>15% (BOD) Design</td>
<td>October 2018 (Actual)</td>
</tr>
<tr>
<td>30% Design</td>
<td>July 2020 (Actual)</td>
</tr>
<tr>
<td>60% Design</td>
<td>September 2021 (Actual)</td>
</tr>
<tr>
<td>Final EIS</td>
<td>September 2022</td>
</tr>
<tr>
<td>90% Design</td>
<td>July 2022</td>
</tr>
<tr>
<td>Record of Decision (ROD)</td>
<td>December 2022</td>
</tr>
<tr>
<td>OCIP Contractor NTP</td>
<td>November 2022</td>
</tr>
<tr>
<td>Construction Start</td>
<td>February 2023</td>
</tr>
<tr>
<td>100% Design</td>
<td>February 2023</td>
</tr>
<tr>
<td>Construction End</td>
<td>December 2027</td>
</tr>
</tbody>
</table>

These milestones are subject to possible modification due to permitting, EIS, or Section 408 process schedules uncertainty.
SCOPE OF SERVICES
OVERVIEW

Part III of the RFP
Design, place, administer and manage the broadest insurance program at the most reasonable cost that adequately protects the Project and all other parties with insurance against the risks associated with the construction of the Project. Insurance should include but not be limited to the following coverage:

- Workers Compensation
- Employers Liability
- Commercial General Liability
- Excess (Umbrella) Liability
- Builder's Risk
- Automobile Insurance
- Equipment Insurance
- Marine Insurance
- Railroad Protective Insurance
- Site Specific Pollution Liability (CPL & PLL)
- Professional Liability (OPPI or Project Specific Professional Liability)
TASKS AND SERVICES

Design and Administration Services

• After notification of award and prior to implementation, provide the CPRA with an OCIP Implementation Plan of proposed services for the Program’s development.

• Program design and administration services shall include but not be limited to the following:
  – Developing and implementing the OCIP program, including OCIP Project Insurance Manual and OCIP Underwriting Submission;
  – Advising with regard to controlling the CPRA's risk exposure during the Project;
  – Providing policy holders’ services to the CPRA, the CMAR Contractor and its Contractors/subcontractors participating on the Project;
  – Supporting and assisting in development, implementation and monitor/oversight of an HSE/Safety and Loss Control Program; and
  – Performing claims management (medical (M), bodily injury (BI), general liability (GL), excess general liability (XGL), builder’s risk (BR), and others as noted above)
Program Development and Implementation Services

- Review the CPRA's Project parameters; analyze risks; develop innovative wrap-up program and conceptually outline options and recommend appropriate coverage, policy limits, retentions and markets.

- Manage the development of proposal specifications (OCIP Underwriting Submission) for insurance requirements to be included in OCIP insurance Underwriting Submission. Conduct solicitation processes, as required.

- Contractor to manage the payment process for payments for insurance premiums from the CPRA to insurance carriers.

- Manage the evaluation of proposals related to the construction insurance (OCIP).

- Represent the CPRA in all negotiations with insurers, underwriters, insurance regulatory authorities and other parties with regards to the CPRA's OCIP. Manage and assist the CPRA in developing contracts with selected insurers.

- Review and provide the appropriate OCIP language to be incorporated into project construction documents to ensure that these documents will properly support the proposed OCIP Program.
Risk Control Services

- Continually monitor the CPRA's operations and loss exposures, evaluate risk, determine the needed level of risk retention and risk transfer and recommend appropriate coverage change or new coverage.
- Provide a full time OCIP HSE Manager, OCIP HSE Engineer and OCIP Document Control Clerk.
- Manage the overall OCIP HSE/Safety by continually monitoring, coordinating and overseeing the construction operations and the implementation of the CMAR Contractor’s project specific HSE/Safety plan.
- Manage overall OCIP HSE/Safety to identify and eliminate hazardous conditions that may lead to injury and or property damage using safety standards, best management practices, and Injury Free Environment Techniques, communicate deficiencies and recommend appropriate action and/or improvements to provide for a safe work site environment.
- Provide a Risk Management Information System (RMIS) that is compatible with the Project Information Management System (Prolog) to deliver monthly, quarterly, and annual reports summarizing progress accomplishments, current and planned activities, safety, claims, actual vs. budgeted costs, contractor data, program saving, cash flow projections and other pertinent information.
Policyholder Services

- Ensure timely and accurate enrollment of all parties to be insured by OCIP.
- Issue binders, certificates of insurance and insurance policies to all insured policies. Audit all policies and bonds.
- Secure and maintain up-to-date evidence of automobile liability and any other non-OCIP coverage, as required, from all contracting parties (both OCIP and non-OCIP construction contractors and subcontractors).
- Keep current on all exposure changes and as authorized by the CPRA, amend policies as appropriate.
- Notify the CPRA of any required OCIP coverage modifications recommended by policy underwriters. Implement modifications or changes as directed by the CPRA.
- Verify the accuracy of rates and premium charges. Audit and recommend approval of Premium Audits and Retrospective Adjustments and/or Deductible Reimbursements as appropriate to the OCIP insurance policies.
- Be available to answer questions from the CPRA or covered construction contractors.
Safety and Loss Control

- Provide a full time on-site OCIP HSE Manager, OCIP HSE Engineer and OCIP Document Control Clerk.

- Monitor the construction operations and the implementation of the contractors' project specific HSE plans and recommend appropriate improvements to provide for a safe work site environment.

- Conduct and manage Project Team HSE meetings as required, but at least monthly.

- Conduct, support and/or monitor safety training programs, in conjunction with insurance carriers, as required.

- Support a safety incentive program or other recommended program of this type, if determined to be of a benefit to a safe working environment and the project.

- Obtain access to Insurance Carrier accident statistics and OSHA records and provide timely reporting to the CPRA.

- Analyze loss trends and prepare safety and loss control monthly reports, including an analysis of accident frequency, severity and causes by project.
Claims Management

- Manage insurance carrier in the adjustment and settlement of claims and losses and advise on coverage application to specific claims.
- Maintain accurate claim data on an accident database. Provide the CPRA with on-line access to accident and claim cost data.
- Recommend deductible levels and apply deductibles to appropriate contractors for each claim. Verify and negotiate reasonable contractor insurance deductibles.
- Provide recommendations for medical cost containment, medical case management, structured settlements and other areas to reduce claim costs. Assist insurer in the implementation of approved programs.
- Prepare appropriate communication materials to affected contractors.
- Negotiate fees for medical services when applicable.
**TASKS AND SERVICES**

**Administration**
- Oversee monthly payroll reporting and tracking systems to ensure contractor payroll records are obtained in a timely manner.
- Provide monthly written progress reports of OCIP to the CPRA.
- Submit a written annual report on insurance program earned premiums and incurred losses by year and by coverage line, including retained and non-retained loss reserves (including IBNR), and major loss information and estimated savings.
- Coordinate the timely filing of required workers' compensation reports.
- Analyze project loss runs to identify developing loss problems and patterns and initiate solutions as approved by the CPRA.
- Provide final report at the completion of the OCIP once losses are finalized, in a format acceptable to the CPRA.
- Attend and actively participate in monthly meetings with the CPRA concerning the status and progress of the OCIP, other than that listed elsewhere.
- Secure and review annual actuarial report on OCIP and provide findings to the CPRA and assist in proper accounting of OCIP on the CPRA's financial statements.
RFP SUMMARY
RFP OVERVIEW

RFP package includes the following:

- Part I – Administrative and General Information
- Part II – Project Introduction and Background
- Part III – Scope of Services
- Part IV – Evaluation
- Part V – Performance Requirements
- Attachments
  - Certification Statement
  - Sample Contract
  - Electronic Vendor Payment Solution
  - Cost Proposal Form
  - Work Areas
  - Construction Schedule
PROPOSAL RESPONSE FORMAT

Part I, Sections 1.9-1.10:
Proposers shall respond to this RFP with Volume I: Technical Proposal and Cost Proposal and Volume II: Financial Information. No pricing information should be included in the Technical Proposal.

Volume I – Technical and Cost Proposal
• One (1) original, clearly marked “Original”, that includes original signatures of company officials or agents duly authorized to sign proposals or contracts on behalf of the organization. A certified copy of a board resolution granting such authority should be submitted if Proposer is a corporation.
• Four (4) hard copies
• One (1) electronic format (i.e., CD, flash drive)

Volume II – Financial Information
• One (1) hard copy
### Technical Criteria

<table>
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<tr>
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<th>Maximum Possible Score</th>
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<tbody>
<tr>
<td>Company Capability, Background and Experience</td>
<td>18</td>
</tr>
<tr>
<td>Approach and Methodology</td>
<td>30</td>
</tr>
<tr>
<td>Proposed Staff Qualifications</td>
<td>15</td>
</tr>
<tr>
<td>Hudson/Veteran Small Entrepreneurship Program:</td>
<td>12</td>
</tr>
<tr>
<td>- Up to 10 points available for Hudson-certified proposers;</td>
<td></td>
</tr>
<tr>
<td>- Up to 12 points available for Veteran-certified proposers;</td>
<td></td>
</tr>
<tr>
<td>- If no Veteran-certified proposers, those two points are not awarded.</td>
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</tr>
<tr>
<td>Cost</td>
<td>25</td>
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<tr>
<td>Total Maximum Score</td>
<td>100</td>
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The CPRA, at its sole discretion, may require select Proposers to provide an Oral Presentation of how they propose to meet the CPRA's program objectives.
CURRENT SCHEDULE OF EVENTS

Part I, Section 1.6:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Advertisement Period: May 20, 2022 – June 28, 2022</td>
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<tr>
<td>Pre-Submittal Meeting</td>
<td>June 7, 2022 at 1:00 pm</td>
</tr>
<tr>
<td>Deadline for Questions</td>
<td>June 14, 2022 at 3:00 pm</td>
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<td>CPRA Response to Questions</td>
<td>June 21, 2022</td>
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<tr>
<td>Proposals Due</td>
<td>June 28, 2022 @ 3:00 pm</td>
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<tr>
<td>Oral Presentations (If Deemed Necessary)</td>
<td>Week of July 11, 2022</td>
</tr>
<tr>
<td>Notice of Intent to Award (14-Day Protest Period Begins)</td>
<td>Week of August 1, 2022</td>
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<tr>
<td>Contract Execution</td>
<td>Week of November 1, 2022</td>
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THANK YOU

SUBSCRIBE

@LOUISIANACPRA

BRAD BARTH | BRADLEY.BARTH@LA.GOV
<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Association</th>
<th>Phone</th>
<th>E-Mail</th>
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<tr>
<td>1</td>
<td>Jon Appenhein</td>
<td>WTW</td>
<td>631 678 1168</td>
<td>jonappenhein.willis.towerswatson.com</td>
</tr>
<tr>
<td>2</td>
<td>Mark Jernigan</td>
<td>CPRA PMT</td>
<td>985 273 7306</td>
<td><a href="mailto:mark.jernigan@jacobs.com">mark.jernigan@jacobs.com</a></td>
</tr>
<tr>
<td>3</td>
<td>Stan Rosson</td>
<td>Alliant Ins.</td>
<td>(504)239-6484</td>
<td><a href="mailto:stan.rosion@alliant.com">stan.rosion@alliant.com</a></td>
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