|  |  |  |  |
| --- | --- | --- | --- |
| Approved: | **Janice Lansing** | Janice Lansing, CPRA CFO | Date Approved: |
| Approved: | **Gloria Tigner** | Gloria Tigner, Director | Date Approved: |
| To: | **Jordan Delaune** | Jordan Delaune, CRP Manager | Date Approved: |
| To: | **Tonyetta Jackson** | Tonyetta Jackson, Project Support | Date Approved: |
| Through: | **(Supervisor)** | Approver | Date Approved: |
| From: | **(Employee)** | Employee | Date Requested:  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Field |  | Field | Value |
| Delivery Address | **Baton Rouge** | Other Delivery Address |  |
| Suggested Vendor/Address |  | Notes to Buyer |  |

Notes:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Line Num. | Description | Qty | Unit Price |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| Justification |
| This purchase is exempt from the expenditure freeze under section 3: A:1, which exempts all purchases directly related to coastal restoration efforts. |
| Funding Allocation (Add More Rows as Needed |
| WBS Element | Fund | Grant  | Internal Order | GL Acct  | Cost Center | Amount or % |
|  |
|  | 10900Z1200 |  | CPRMS1000000 | 5410006 | 1091010000 |  |
|  |  |  |  |  |  |  |