|  |  |  |  |
| --- | --- | --- | --- |
| Approved: | **Janice Lansing** | Janice Lansing, CPRA CFO | Date Approved: |
| Approved: | **Gloria Tigner** | Gloria Tigner, Director | Date Approved: |
| To: | **Jordan Delaune** | Jordan Delaune, CRP Manager | Date Approved: |
| To: | **Tonyetta Jackson** | Tonyetta Jackson, Project Support | Date Approved: |
| Through: | **(Supervisor)** | Approver | Date Approved: |
| From: | **(Employee)** | Employee | Date Requested: |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Field |  | Field | Value |
| Delivery Address | **Baton Rouge** | Other Delivery Address |  |
| Suggested Vendor/Address |  | Notes to Buyer |  |

Notes:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Line Num. | Description | | | | Qty | | Unit Price |  |
| 1 |  | | | |  | |  |  |
| 2 |  | | | |  | |  |  |
| Justification | | | | | | | | |
| This purchase is exempt from the expenditure freeze under section 3: A:1, which exempts all purchases directly related to coastal restoration efforts. | | | | | | | | |
| Funding Allocation (Add More Rows as Needed | | | | | | | | |
| WBS Element | Fund | Grant | Internal Order | GL Acct | | Cost Center | | Amount or % |
|  |
|  | 10900Z1200 |  | CPRMS1000000 | 5410006 | | 1091010000 | |  |
|  |  |  |  |  | |  | |  |