

STATE OF LOUISIANA LOG #
DIVISION OF ADMINISTRATION KEYS: Ignition
PROPERTY CONTROL SECTION Trunk
POST OFFICE BOX 94095
BATON ROUGE, LA 70804-9095
PHONE (225) 342-6849 FAX (225) 219-7703

CONDITION REPORT FOR MOTOR EQUIPMENT

STATE AGENCY AGENCY #
DABF 11 # PROPERTY TAG #
YEAR & MAKE VIN/SERIAL #
MODEL BODY TYPE MILEAGE
LICENSE # COLOR ENGINE: 8 CYL( ) 6 CYL( ) 4 CYL( )
REQUISITION # TRANSMISSION TYPE: (Standard/Automatic/Overdrive)

CONDITION OF VEHICLE
USE: GOOD, FAIR, POOR to rate condition of vehicle.

CONDITION AND DATE LAST REPAIRED

Engine Transmission
Differential Body
Brakes P( ) Clutch
Radiator Steering P( )
Battery Air Conditioner
Heater Glass
Upholstery Radio
Jack Paint
TIRES: R Front R Rear L Front L Rear Spare

If vehicle cannot be delivered to Baton Rouge, give reason, vehicle's location, person to contact and telephone number.

Reason:

Vehicle's Location:

Contact Person: Phone #

SUBMITTED BY: TITLE:

DATE:

\*ATTACH A COPY OF THE DA-121 TO YOUR REQUISITION FOR NEW VEHICLES. ONE CONDITION REPORT FOR EACH VEHICLE LISTED ON YOUR REQUISITION.

\*"TRADE-INS" CANNOT BE SUBSTITUTED WITHOUT PRIOR APPROVAL FROM THE DIVISION OF ADMINISTRATION (DOA).

\*Transfer Detail, ORIGINAL DA-121, TITLE AND REGISTRATION MUST BE SUBMITTED TO PROPERTY CONTROL.