August 15, 2017

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 3000008461
“PROFESSIONAL LAND SERVICES”

PLEASE NOTE: PROPOSAL DUE DATE: AUGUST 30, 2017 3:00PM

ADDENDUM I
QUESTIONS AND ANSWERS

1. Q. RFP Section 1.9.2 Volume II – Financial information
   This section sets forth the financial capability requirements of the proposer to complete or carry out
   this project. Question: Do the requirements of this section also pertain to subcontractors, or is
   CPRA only requesting a Volume II Financial information be submitted with the proposal from the
   prime consultant/proposer?
   A. Volume II – Financial Information shall be submitted only by the prime proposer.

2. Q. RFP Section 1.9.1 Volume I – (Technical Proposal and Cost Rates) Paragraph L. INSURANCE
   This section sets forth the insurance requirements of the proposer to complete or carry out this
   project. Question: Do the requirements of this section also pertain to subcontractors, or is CPRA
   only requesting a proof of insurance from the prime consultant/proposer?
   A. A certificate of insurance should be submitted only by the prime proposer.

3. Q. Will a “Contract/P.O. Invoice Transmittal Memo to Project Support” or similar form be an
   additional required submittal with each Invoice?
   A. No, this is not a required form.
In The Matter Of:

State of Louisiana

Coastal Protection and Restoration Authority

CPRA Meeting-Land Services Pre-Proposal Conference
August 7, 2017

Associated Reporters, Inc.
201 St. Charles Ave.
Suite 4315
New Orleans, La.
www.aridepos.com
STATE OF LOUISIANA

COASTAL PROTECTION AND RESTORATION AUTHORITY

The CPRA meeting for the Land Services Pre-Proposal Conference, taken in connection with the above captioned matter at the Coastal Restoration and Protection Authority, 150 Terrace Avenue, 4th Floor, Baton Rouge, Louisiana 70802 on Monday, August 7, at 1:00 p.m.

Reported by:

Lori Sanders-Wiggins
Certified Court Reporter
APPEARANCES

James Altman
   Land Manager

Allison Richard
   RFP Coordinator

Benjamin Barnes
   Land Specialist

Maury Chatellier
   Project Management Chief
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Attachment:

Professional Land Services Pre-Proposal Meeting, August 7, 2017 Sign-In Sheet
MR. ALTMAN:

My name is Jim Altman. I'm the Land Manager for CPRA. I have Ben Barnes, one of the staff members, Land Specialist, and:

MS. RICHARD:

Allison Richard, RFP Coordinator.

MR. ALTMAN:

I think all but those who are here except maybe one know about CPRA. We're the Coastal Protection and Restoration Authority of Louisiana. We are charged with doing all of our coastal projects; the diversion, levee work in and around New Orleans with our partner, The Corps. So we've got a pretty big slate of projects and everything. We do anywhere from simple marsh creation projects, inland fill, terracing little simple projects to big diversions that we've got on the list.

Primarily what we're looking for today is in our Land Services Proposal is a full service turnkey services. I think Barbara is probably familiar with that. We want to be able to do land work, title, tax reports, business
assessment, appraisals, acquisition, survey
property pieces for acquisition, and we always
do them federal standards. The -- I guess they
call it the Yellow Book for Federal
Acquisitions, and we figure if we do it all
that way, we don't get into DOTD type of
appraisals and acquisitions whatsoever. We
continue and that's just our standard is the
federal acquisition.

We have numerous funding sources for these
projects especially since the BP Spill. We've
got several pots of money out there that they
will be funneling to CPRA for various projects
from diversions to marsh creations to old ridge
enhancement and rig building, and each one of
those will carry with it some kind of
restrictions on how that money is spent and
requirements. We've got -- I think we still
got some CBG money left, don't we?

MS. RICHARD:

  We do.

MR. ALTMAN:

  For a few projects.

MR. CHATELLIER

  I hope we don't.
MR. ALTMAN:

Yeah, right. I hope we don't because that anybody that -- and probably Barbara recognizes it, and if you've ever worked for any projects with CDB funding from HUD. I mean, it's just, it's just not good.

So that is a little bit about us. I don't know if anybody -- we were kind of expecting a few more folks, but maybe everybody's busy on Monday, but I don't know.

Anyone's got any questions. This is not a formal question-and-answer. There's nothing here that's going to be formal, if you do have formal questions, they need to be submitted in writing to:

MS. RICHARD:

To the CPRA Contracts email address in the RFP.

MR. ALTMAN:

And they will all get answered from whoever, and then everybody gets those answers. That's the official step so. I don't know if anybody's got any questions or had any questions coming in of what we do or how we do it.
MR. EARLS:

Are you still on schedule for the dates
that are in the RFP?

MS. RICHARD:

Yes.

MR. ALTMAN:

Yes.

MS. RICHARD:

Yes. If the dates change, there will be
an official addendum, and it will be posted
online.

MR. CHATELLIER:

Do you have estimates on the number and
magnitude of contracts?

MR. ALTMAN:

No. If our response is similar to what
we've had here, probably we're not going to
have too many. And may wind up doing it again
some several months down the road. I don't
know.

MR. CHATELLIER:

Does the RFP include -- does it include a
number for quantity or size of the contract?

MS. RICHARD:

No.
MR. ALTMAN:

No.

MS. RICHARD:

No. We are hoping to award multiple contracts --

MR. ALTMAN:

Yes.

MS. RICHARD:

-- from this RFP, but we don't know size of the contracts.

MR. ALTMAN:

For a particular project, yes. It gets a little bit on the different side than an engineering contract. So with that, I don't know, John, Barbara?

MS. BALDWIN:

Is the RFP handled the same way the last?

MR. ALTMAN:

There's a little bit different wordage in there --

MS. BALDWIN:

Okay. I'll have to read it very carefully.

MR. ALTMAN:

-- so read it carefully. We get a lot of
help that wasn't anticipated from the Office of State Procurement. So that always helps us a little bit.

MS. RICHARD:

The format has changed but the requirements are very similar, so just make sure to review that.

MR. ALTMAN:

And the confines and just pay close attention of what's asked for in our RFP and get it in by the deadline. When is the deadline?

MS. RICHARD:

August 30th at 3:00 p.m. It has to be in by 3:00 p.m. on that date. You can turn it in before 3:00 p.m. on August 30th.

MR. ALTMAN:

Yes, sir?

MR. EARLS:

Can we get a copy of the sign-in sheet?

MS. RICHARD:

Yes.

MR. EARLS:

Okay.

MS. RICHARD:
It will actually be included in her transcript which will be in the Q&A that will be issued on --

MR. EARLS:
Okay. Good.

MS. RICHARD:
-- August 22nd. So it will be in the back of that.

MR. EARLS:
Okay.

MS. BALDWIN:
This has nothing to do with this, but when did y'all move in here?

MS. RICHARD:
It's been almost a year.

MS. BALDWIN:
Wow! It looks brand new.

MR. MILLER:
It does look brand new.

MR. ALTMAN:
A year and a week ago, right?

MS. RICHARD:
I don't know exactly.

MR. ALTMAN:
It was the first weekend in August.
MS. BALDWIN:
   It's easier to come here than go downtown.

MR. ALTMAN:
   Yeah, and try to find parking. Well, if
   nobody else has anything --

MS. RICHARD:
   Conclude the conference.

MR. ALTMAN:
   -- that will conclude the Pre-Proposal
   Conference.

MS. RICHARD:
   Thank y'all for coming in.

MR. ALTMAN:
   So thank you very much and look forward to
   reviewing your proposal.

(The meeting concluded at 1:14 p.m.)
REPORTER'S PAGE

I, Lori Sanders-Wiggins, Certified Court Reporter, in and for the State of Louisiana, the Officer, as defined in Rule 28 of the Federal Rules of Civil Procedure, before whom this sworn testimony was taken, do hereby state on the record:

That due to the interaction in the spontaneous discourse of this proceeding, dashes (--) have been used to indicate pauses, changes in thought and/or talk overs; that same is the proper method for a Court Reporter's transcription of proceeding, and that the dashes (--) do not indicate that words or phrases have been left out of this transcript.

Also, any words and/or names which could not be verified through reference material have been denoted with the phrase "(inaudible)."
Lori Sanders-Wiggins, C.C.R. #2017006

CERTIFICATION

I, the undersigned reporter, do hereby certify that the above and foregoing is a true and correct transcription of the stenomask method of the proceedings had herein, taken down by me and transcribed under my supervision, to the best of my ability and understanding, at the time and place hereinbefore noted in the above-entitled cause.

I further certify that the witnesses were duly sworn in by me in my capacity as a Certified Court Reporter pursuant to the provision of R. S. 37:2551 et seq. in and for the State of Louisiana; that I am not of counsel nor related to any of the counsel of any of the parties, nor in the employ of any of the parties, and that I have no interest in the outcome of this action.

I further certify that my license is in good standing as a Court Reporter in and for the State of Louisiana.
Lori Sanders-Wiggins (#2017006)
Certified Court Reporter