

June 8, 2016

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2503-16-25
"General Engineering, Category 1- Full Service for Coastal Protection and Restoration Authority Projects"

QUESTIONS AND ANSWERS

1. **Q.** Can a prime contractor submit a Statement of Interest and Qualifications for more than one RSIQ for engineering services for CPRA projects? Specifically, RSIQ No. 2503-16-24, 2503-16-25, and 2503-16-26.
A. Yes
2. **Q.** Is a firm able to submit as a prime for more than 1 contract?
A. Yes
3. **Q.** Is a firm able to submit as a prime on 1 contract and as a sub on another contract?
A. Yes
4. **Q.** Does each subconsultant need to supply a completed 24-102 or does the prime submit a combined 24-102 for the team?
A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.
5. **Q.** This question is in regards to RSIQ [2503-16-25](#). If we are currently under IDIQ contract #2503-15-11, does this preclude us from submitting as the prime consultant on solicitations 2503-16-25 (or 2503-16-24)?
A. A firm holding a current Professional Services contract with the agency may submit on any of the advertised RSIQ's, however a firm may hold only one Professional Services contract with the agency for contracts with similar scope items. In this instance, the firm's existing contract would be cancelled prior to issuing the new contract.
6. **Q.** What is required from subcontractors for the submittal? Are they required to fill out a full/ signed CPRA 24-102 form, or do they just need to send resumes and projects that will be blended/ inserted into the Prime's form?

- A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
7. Q. Are sub consultants required to submit a completed 24-102 form along with the Prime consultant ?
- A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
8. Q. Should we include a form 24-102 for each sub-consultant in our submittal?
- A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
9. Q. Would it be OK to include an additional section at the end of the submittal titled “Additional Information”?
- A. Section 11 of CPRA SF24-102 form allows for additional information.**
10. Q. If we currently have an IDIQ Engineering contract in hand – does that prevent us from pursuing, as a prime, any of the contracts that were just advertised? It would seem that since the scopes of services for current IDIQs differ from those outlined in the 2014 request we’d ok to pursue as a prime.
- A. A firm holding a current Professional Services contract with the agency may submit on any of the advertised RSIQ’s, however a firm may hold only one Professional Services contract with the agency for contracts with similar scope items. In this instance, the existing contract would be cancelled prior to issuing the new contract.**
11. Q. Is it allowable for a firm to prime a team for more than one of the RSIQs (for example: Coastal and General engineering).
- A. Yes**
12. Q. Is it allowable for a firm that primes one of the RSIQs to be a sub on a different RSIQ (for example: Coastal and General engineering).
- A. Yes**
13. Q. We have the following question(s) regarding the RSIQ’s for Coastal (2503-16-24) and General Engineering Services CAT 1 (2503-16-25): Section 11 in the CPRA 24-102, do we have a page limit for this section for additional information?
- A. No**
14. Q. Regarding the General Engineering RSIQ Category 1, can a firm who is in a Joint-Venture partnership submitting as a Prime consultant (with the JV) also be allowed to subconsult on a different team?
- A. No**
15. Q. Does each firm member in a Joint Venture need to submit their own 24-102 form or does the Joint Venture just submit one 20-102 form?
- A. A Joint Venture should be submitted on a single CPRA SF24-102**
16. Q. Do we submit one 24-102 for the entire team or the subconsultants prepare their own

forms?

A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.

17. **Q.** What is the page limit for Q11?

A. There is no page limit

18. **Q.** What are the Hudson Initiative requirements for Cat. 1 solicitation?

A. None. Hudson Certification scoring criteria is only available for RSIQ 2503-16-26, which is Category 2, Limited Services

19. **Q.** Are firms submitting as a prime for one or more RSIQ's (i.e. CAT I Engineering Services or Coastal) able to submit as a sub on the remaining RSIQ (CAT II Engineering Services or Coastal)?

A. Yes

20. **Q.** Section 11 in the CPRA 24-102, do we have a page limit for this section for additional information?

A. No

21. **Q.** It states in both the Coastal and General Engineering RSIQ's that "*Resumes or any organizational chart included in the SF24-102 shall clearly state the location (city and state) of the office in which the staff member resides.*" Do we need to list the location on both the organizational chart or would stating it just on the resumes suffice?

A. Either location will be acceptable.

22. **Q.** Do we need to include all certifications for personnel listed (ie PE license) and the firm?

A. Only the specific requirements listed in the RSIQ are required.

23. **Q.** On page 2 of both Subject RSIQs reference Enclosure 3, which is the SF 24-102 (2013 version), as a document to be included in the SIQ. However, there is also a sentence towards the end of the same paragraph that alludes to the latest version of the SF 24-102 being available at the CPRA website. We should use the online version of the SF 24-102 as that is the 2016 version, correct versus Enclosure 3?

A. While the latest version is preferable, either version will suffice.

24. **Q.** What is the page limit for Block 11 of the SF 24-102?

A. There is no page limit.

25. **Q.** Can Block 9 project examples be two pages in length each?

A. Yes, however one page is preferable.