



State of Louisiana

JOHN BEL EDWARDS
GOVERNOR

April 19, 2018

TO: ALL POTENTIAL PROPOSERS
RE: RFP NO. 3000009861
“COASTWIDE REFERENCE MONITORING SYSTEM”

PLEASE NOTE: PROPOSAL DUE DATE: APRIL 26, 2018 @ 3:00PM

ADDENDUM II

1.6 Schedule of Events

Section 1.6 Schedule of Events – The Schedule of Events is being changed as shown below:

<u>Event</u>	<u>Date</u>
RFP advertised and Blackout Period begins	March 21, 2018
Non-Mandatory Pre-proposal Conference -	April 04, 2018 @ 10:00am
Deadline for receipt of written inquiries	April 10, 2018 @ 3:00pm
Issue responses to written inquiries	April 16, 2018
Deadline for receipt of proposals	April 26, 2018 @ 3:00pm
Announce award of contractor selection on or about	May 15, 2018
Contract execution on or about	June 7, 2018

Section 1.8 Qualifications of Proposers

Section 1.8.1 Mandatory Qualifications

- This section is deleted. Refer to Section 1.8.2 Desirable Qualifications below.

1.8.2 Desirable Qualifications

It is desirable that Proposer’s proposed staff should meet the following qualifications prior to the deadline for receipt of proposals:

1. Program Manager

- Shall be responsible for the day-to-day program management, operations and data collection tasks that are associated with a complex monitoring program.
- A bachelor’s degree and a minimum of seven (7) years professional experience in program/project management involving multifaceted operations.

2. Principal Environmental Scientist

- Shall act as technical lead in scientific data collection, processing, quality assurance and training of field employees. Should be able to communicate effectively with the CPRA and collaborating agencies and demonstrate a proficiency in both evaluating restoration and protection projects and writing scientific reports.
- A Ph.D. or master's degree in biological sciences, coastal resource management, ecology, environmental sciences, or a related field and should have a minimum of seven (7) years of experience monitoring coastal systems, including marsh, swamp, ridge, and/or barrier island habitats.

3. Technical Consultant

- A plant biologist with 1) a Ph.D. or master's degree in botany, plant sciences, or a related field or 2) a bachelor's degree in a related field.
- At least a minimum of five (5) years of experience identifying vegetation in marsh, swamp and barrier island habitats and along the Gulf Coast, preferably in Louisiana.

4. Senior Environmental Scientist

- The Proposer's proposed staff should possess each of the following areas of expertise. Proposed staff member(s) with multiple areas of expertise may satisfy more than one of these qualifications:
 - A minimum of five (5) years of experience in hydrologic monitoring. Should be knowledgeable of hydrologic monitoring equipment, methods, troubleshooting and maintenance.
 - A minimum of five (5) years of experience in vegetative sampling techniques and identification.
 - A minimum of five (5) years of experience in sediment sampling techniques. Should be knowledgeable of wetland soil types and sediment properties.
 - A minimum of five (5) years of experience measuring vertical elevation and accretion in coastal environments. Should be knowledgeable of geomorphological processes occurring along Louisiana's coast.
- Staff fulfilling these requirements should possess at a minimum bachelor's degree in biological sciences, chemistry, coastal resource management, ecology, engineering, environmental sciences, forestry, geosciences, marine science, oceanography, wetland management, wildlife and/or fisheries, or a related field.
- Note: **Principal Environmental Scientist** or **Environmental Scientist 3** may alternately fulfill one or more of the above qualifications, depending on their areas of expertise.

5. Project Manager

- A bachelor's degree or higher in biological sciences, chemistry, coastal resource management, ecology, engineering, environmental sciences, forestry, geosciences, marine science, oceanography, wetland management, wildlife and/or fisheries, or a related field with a minimum of five (5) years of project management experience in a related field.
- A master's degree in any of the qualifying fields will substitute for one year of the required experience and a Ph.D. will substitute for two years of the required experience.

6. Project Controls Manager

- At least one (1) year of experience in financial management.

7. Environmental Scientist 3

- A bachelor's degree or higher in biological sciences, chemistry, coastal resource management, ecology, engineering, environmental sciences, forestry, geosciences, marine science, oceanography, wetland management, wildlife and/or fisheries, or a related field with a minimum of five (5) years of experience in a related field.
- A master's degree in any of the qualifying fields will substitute for one year of the required experience and a Ph.D. will substitute for two years of the required experience.

8. Environmental Scientist 2

- A bachelor's degree or higher in biological sciences, chemistry, coastal resource management, ecology, engineering, environmental sciences, forestry, geosciences, marine science, oceanography, wetland management, wildlife and/or fisheries, or a related field with a minimum of three (3) years of experience in a related field.

9. Environmental Scientist 1

- A bachelor's degree or higher in biological sciences, chemistry, coastal resource management, ecology, engineering, environmental sciences, forestry, geosciences, marine science, oceanography, wetland management, wildlife and/or fisheries, or a related field with a minimum of one (1) years of experience in a related field.

10. Geographic Information Systems Analyst

- At least one (1) year of Geographic Information Systems experience.

11. Scientific/Technical Editor

- At least one (1) year of experience in the preparation of written material (technical reports, etc).

12. Field Technician

- At least one (1) year of experience in the navigation of water vessels, including airboats when required, in coastal marsh, swamp and barrier island habitats, often in challenging weather conditions.

13. Administrative/Clerical

- At least one (1) year of experience in administrative and clerical support.

Attachment: Pre-proposal conference PowerPoint