



# State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR

February 20, 2018

## ADDENDUM NO. 4

TO: ALL POTENTIAL RESPONDENTS

RE: RFQ 2503-18-04 Mid-Barataria Sediment Diversion Project (BA-0153)  
Construction Management At-Risk

**REVISED STATEMENT OF QUALIFICATIONS DUE DATE: MARCH 21, 2018 4:00PM**

**This addendum shall be considered part of the RFQ and associated enclosures. The clarifications, revisions and additions in this addendum supersede the requirements in the advertised RFQ and enclosures.**

### I. CLARIFICATIONS

NONE.

### II. QUESTIONS AND RESPONSES

1. The RFQ, Section 5.0-Existing and Proposed Team Members, second paragraph states "The Design Team will facilitate collocation of key staff members of the Design Team and the CMAR Contractor in Baton Rouge to meet the MBSD-PDT goals of cooperation and collaboration." This paragraph goes on to say "Key staff are considered to be the following: an estimated peak of twenty-five (25) Design Team Members, Five (5) CPRA/CH2M team members, three (3) Independent Cost Estimators (at milestones) and a minimum of **five (5)** team members of the CMAR Contractor." Section 7.0 – CMAR Staffing and Key Personnel states "Key Personnel, as defined herein, means personnel essential to successful performance of the services to be provided by the Respondent." This section denotes by (\*) **seven (7)** Personnel that are expected to transition from to the construction phase. Enclosure 1: BA-0153 CMAR Scope of Services, Section 2.1.1, fifth bullets states "The CMAR Contractor shall have key personnel collocated with the Design Team and Program Management team for the duration of the Pre-Construction Phase." This bullet goes on to say "...Minimum key personnel shall include a Senior Project Manager, Construction Manager, and Scope Manager meeting minimum qualifications specified below." This section states a minimum of **three (3)** key personnel shall be collocated in Baton Rouge for the Pre-Construction Services. Please clarify the minimum number of Key Personnel, and associated qualifications, CPRA is requiring the CMAR Contractor to provide during the Pre-Construction Phase.

**CPRA is requiring that three (3) CMAR Contractor key personnel be co-located full-time with the Design Team and Program Management Team. The Key Personnel shall include the Senior**

**Project Manager, Construction Manager, and Scope Manager. The other two (2) CMAR Contractor key personnel shall be co-located with the Design Team and Program Management time on a part-time basis. The intent is to allow the CMAR Contractor (with input from CPRA) flexibility on the timing on when to engage the other two (2) CMAR Contractor key personnel.**

2. For Item #13 of the EQF-1 Form, for a JV Respondent, should the 10 projects presented be the same as the 10 projects presented in Part C (e.g. where JV Partner A has 6 projects and JV Partner B has 4 projects)? Or, can JV Partner A provide 4 new/additional projects and JV Partner B provide 6 new/additional projects in Section 13 of the EQF-1 Form?

**The ten (10) relevant projects presented in the SOQ in response to Section 9.4 Part C, Relevant Project Experience should be the same as those listed for Question #13 on the EQF-1 Form.**

3. Page 6, question 15, of form EQF-1 provides for up to 5 pages for additional information supporting our qualifications. Is this intended for the Respondent only or can subcontractors and subconsultants provide information in this section?

**Question #15 on the EQF-1 Form is intended to provide the Respondent, to include any member firm, entity, Corporation, LLC, or JV, the opportunity to provide any additional information or description of resources supporting their qualifications for the proposed project.**

4. Is there a restriction on page type and format for the 5 additional pages allowed in the EQF-1 Form?

**Information in response to Question #15 on the EQF-1 Form shall meet the submittal format requirements as outlined in Section 10.0 of the RFQ. No oversized sheets will be allowed.**

5. Addendum #3 (response to question #39) indicates the senior project manager's resume must have at least two (2) projects delivered using CMAR or Progressive Design Build delivery methods. We request CPRA include design-build in the list of alternative delivery methods, as it requires extensive collaboration between the designer and constructor to develop the optimal solution, to ensure cost and schedule certainty, just as CMAR and progressive design build do. Given that there are very few CMAR and progressive design build projects in the heavy civil/marine construction industry, by recognizing design-build, teams can propose those individuals they believe possess the best combination of large project, collaborative alternative delivery, and heavy civil/marine construction qualifications for this project

**CPRA prefers that the Senior Project Manager have experience using CMAR or Progressive Design Build delivery methods, but Design Build would be acceptable.**

### **III. RFQ REVISIONS**

The RFQ and enclosures have been modified in the below areas as part of this addendum.

#### **RFQ Mid-Barataria Sediment Diversion Project (BA-153)**

**Section 9.2.** Delete the third paragraph in its entirety and replace with the following:

*Financial Information: The Respondent, or in the case of a JV, each JV member, will furnish annual audited financial reports for the three (3) most recent full financial years, prepared in accordance with Generally*

*Accepted Accounting Principles (GAAP), and all relevant notes. Respondents may submit seven (7) copies of financials in seven (7) separate envelopes as part of their Statement of Qualifications (SOQ). Each envelop should be clearly identified with the Respondent's name and marked "Confidential – Financial Documentation". Each page of the financial documents provided should be marked "Confidential". Financial records should be included in an appendix and will not be considered in the page limit.*

**Section 9.2.** Delete the sixth paragraph in its entirety and replace with the following:

*Sanctions: The Respondent, or if a JV, each JV member, will disclose whether it is or has been the subject of any sanctions or complaints filed with the Louisiana Board of Ethics, the Louisiana Licensing Board for Contractors, or any other state or federal regulatory agency within the past ten (10) years. If so, the Respondent will provide a full description of the facts, circumstances, and outcomes of said sanctions or complaints. If the Respondent is a JV, disclosures will be provided for each JV member.*

**Section 9.9.** Delete the first sentence in Section 9.9 in its entirety and replace with the following:

*Standard forms, professional licenses and certificates, company licenses to work in Louisiana, financial records, safety records, Hudson Initiative Certificate and other required documents are to be included in this section.*

**Section 9.10.** Add the following section after Section 9.9:

**9.10 Oral Presentations**

*CPRA will invite shortlisted firms to participate in an interview. CPRA will require that each firm be represented in its interview by the persons with whom CPRA staff will be directly conducting the day-to-day business of the Project. Before the interviews are held, the Selection Committee will meet and determine the questions it would like the Shortlisted firms to address in the interview. The Shortlisted firms will be given an opportunity to present their Project Team and respond to the questions from the Selection Committee. Following the interviews, the Selection Committee will individually rate the firm, the project team, the responses to the questions posed by the Selection Committee in its letter as well as those that might have arisen during the interview.*

*Oral Presentations shall be no more than forty-five (45) minutes long with forty-five (45) minutes for additional questions and answers. At the conclusion of the Oral Presentation and follow-up question and answer period, the Selection Committee will evaluate each Respondent based on the following criteria:*

<i>Project Team</i>	<i>5 points</i>
<i>Responses to the questions</i>	<i>25 points</i>
<i>Overall Delivery Approach</i>	<i>20 points</i>
<b><i>Total</i></b>	<b><i>50 points</i></b>

*The point total from the Oral Presentation will be combined with the point total from the evaluation of the SOQ to result in a Final Evaluation Score for the Respondent and the Respondent with the highest combined Final Evaluation Score will be recommended for selection by the Selection Committee.*

**Section 15.0 Schedule of Events:** Delete this section and replace with the following:

*The current schedule for the selection process activities is provided in the table below:*

<i>Advertisement Period</i>	<i>December 1, 2017 – March 21, 2018</i>
<i>Pre-Submittal Meeting</i>	<i>January 25, 2018</i>
<i>Deadline for Questions</i>	<i>February 9, 2018</i>
<i>CPRA Responses to Questions</i>	<i>February 20, 2018</i>
<i>SOQ Responses Due</i>	<i>March 21, 2018</i>
<i>Selection Committee Review</i>	<i>March 22, 2018 – April 25, 2018</i>
<i>Oral Presentation Notification</i>	<i>April 26, 2018</i>
<i>Tentative Date for Oral Presentation(s)</i>	<i>May 15, 2018</i>
<i>Announcement of Selected CMAR Contractor</i>	<i>June 1, 2018</i>
<i>Contracting/Negotiation/Award Period</i>	<i>June 1, 2018 – June 29, 2018</i>
<i>Target Notice to Proceed</i>	<i>July 16, 2018</i>

### **Enclosure 1 – Scope of Services**

**Section 2.1.3.** Delete the ninth bullet in its entirety and replace with the following:

- *CMAR Contractor shall use commercial off-the-shelf estimating software. The estimating software Sage Timberline®, MC2®, US Cost Success®, and HCSS are acceptable software to be used to create construction cost estimates.*

**Section 2.1.4.** Add the following bullet:

- *The CMAR Contractor shall provide recommendations for the use of fast tracking, early ordering of materials, and any other procedures that will maximize the available funds for the project and speed project delivery, actions designed to minimize adverse effects of labor or material shortages, and time requirements for procurement.*

**Section 2.1.7.** Delete the second bullet in its entirety and replace with the following:

- *The CMAR Contractor shall identify work that the CMAR Contractor proposes to self-perform (which must be between 30% and 70% of the cost of work, measured on a dollar value basis). The CMAR Contractor will submit a narrative report that describes how the mix of self-performed and sub-contracted work ensures that the overall division of work and pricing will be most advantageous to CPRA.*

**Section 3.1.** Add the following paragraph:

*The CPRA is desirous of incentivizing the CMAR Contractor to continue to find ways of reducing costs during construction through diligent and professional construction management of the procurement and construction processes & techniques.*

**Attachments: Pre-Submittal Meeting Presentation  
Pre-Submittal Meeting Sign-In Sheets  
Enclosure 5: Submittal Requirements Checklist – Rev 1**

**END OF ADDENDUM NO. 4**

**Attachment 1: Pre-Submittal Meeting Presentation**





# **MID-BARATARIA SEDIMENT DIVERSION**

**CMAR PRE-SUBMITTAL MEETING**

**Rudy Simoneaux | January 25, 2018**



# OVERVIEW

- Ground Rules
- Mid-Barataria Sediment Diversion Project
- CMAR Overview
- CMAR Scope of Services
- CMAR RFQ
- Questions



# GROUND RULES

- Upon conclusion of this presentation, verbal questions will be accepted.
- Attendees must come to the front of the conference room to ask a question.
- Any responses given in this forum are not considered binding or official.
- **OFFICIAL QUESTIONS REGARDING THIS RFQ MUST BE SUBMITTED IN WRITING TO CPRA AS SPECIFIED IN SECTION 14.0 of the RFQ**
- Respondents who wish to submit questions on the RFQ must submit their questions in writing by ~~January 25, 2018~~ **February 1, 2018** to Gloria Tigner, RFQ Coordinator ([CPRAcontracts@la.gov](mailto:CPRAcontracts@la.gov))



The background of the slide is an aerial photograph of a coastal region. A prominent feature is a winding, light-colored road or path that curves through a landscape of green vegetation and blue water. The water appears to be a mix of shallow bays and deeper channels. In the distance, the horizon is visible under a sky with scattered white clouds. The overall scene suggests a coastal management or restoration project.

# **MID-BARATARIA SEDIMENT DIVERSION**

# MID-BARATARIA SEDIMENT DIVERSION PROJECT LOCATION





# EIS/PERMITTING

- Permit submitted to USACE in June 2016
- EIS began in early 2017
- Scoping Meetings (July 20, 25, 27)
  - Attendance ranged from 70-130 people
- EIS Scoping Period Closed September 5, 2017
  - Over 800 Comments
  - Over 500 Individual (Form) Letters
  - Over 100 Comments from outside of Louisiana
  - Over 40 “affiliations” within comments



# EIS/PERMITTING

- NRD Barataria Basin Strategic Restoration Plan Phase I
  - Underway
- EIS Alternative Analyses Chapter
  - Underway
- EIS Existing and Historic Conditions Chapter (portion)
  - Underway

# ENGINEERING AND DESIGN SELECTION

- RSIQ: April 2017 – July 2017
- AECOM selected in July 2017
- AECOM contracted in October 2017
- Currently developing work plan and alternatives for hydraulic/physical modeling
- Basis of Design (15%) milestone targeted for 3<sup>rd</sup> QTR of 2018



# COASTAL CONNECTIONS





# COASTAL CONNECTIONS



**9** LOCATIONS

**15** COASTAL  
CONNECTIONS

**3,252**  
MILES TRAVELED

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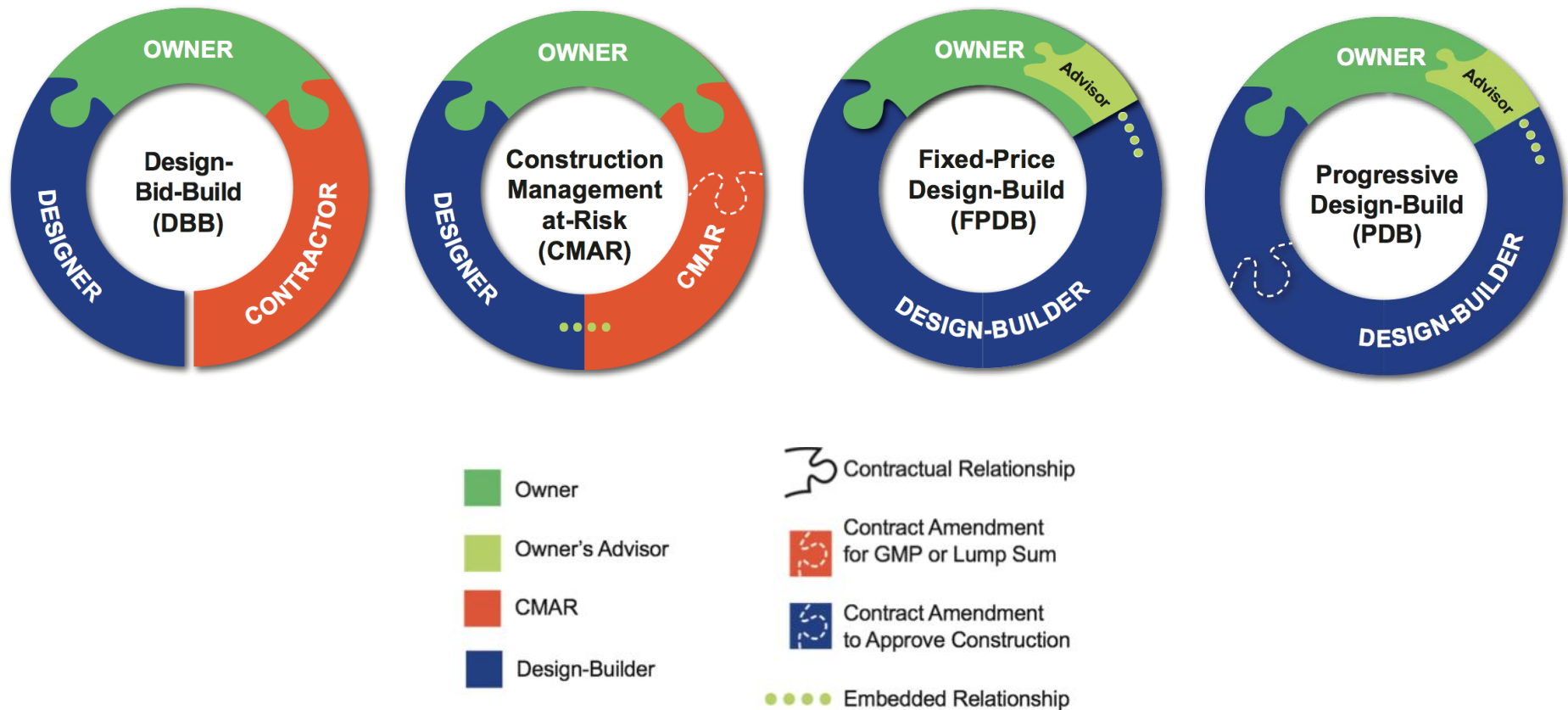
**437**  
ATTENDEES

A row of eight stylized human figures in blue, representing attendees.

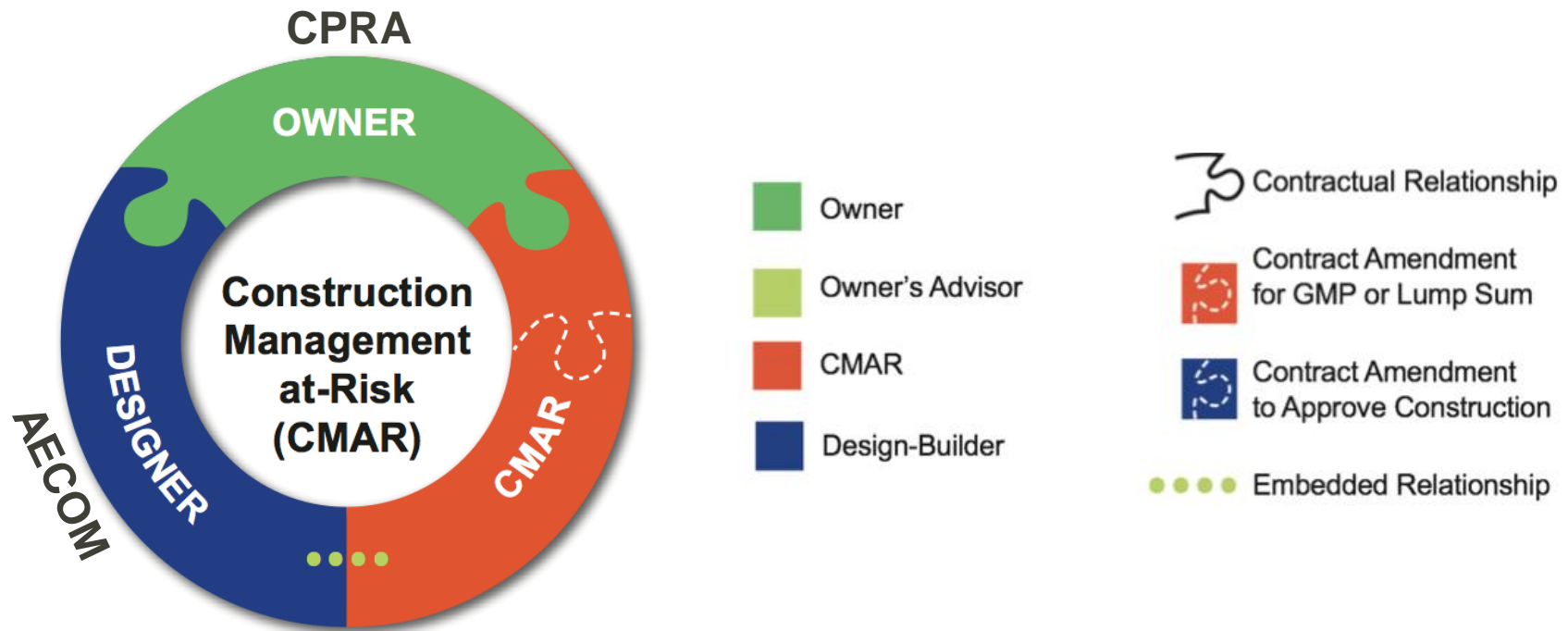
The background of the slide is an aerial photograph of a coastal area. A winding road or path runs through a green, marshy landscape that borders a body of water. Several small buildings and structures are visible along the road. The sky is blue with scattered white clouds.

# **CMAR OVERVIEW**

# COLLABORATIVE DELIVERY ANALYSIS



# SELECTED DELIVERY MODEL - CMAR



# ADVANTAGES OF CMAR

- Legislation has been established for policies/procedures and protection against legal challenges (RS 38:2225.2.4)
- Provides contractor-led estimates earlier and allows scope revision during design to meet project budget
- Can reduce overall project risks and contingency; also may reduce design misunderstandings and change orders
- More suitable for the USACE/NEPA permitting and regulatory process than any form of Design-Build
- Widely accepted by both engineering and construction industry



# CMAR PROCESS

## PRE-SOLICITATION

Develop Construction Management at Risk (CMAR) Pre-Construction Scope of Work & Draft Contract → Develop CMAR Contractor Request for Qualifications (RFQ) → Appoint CMAR Selection Committee →

## SOLICITATION

Advertise CMAR Contractor RFQ → Pre-Response Q&A Period → CMAR Contractor Submits responses to RFQ

## REVIEW & SELECTION

Selection Committee Reviews & Analyzes Qualifications → Shortlist Firms from Initial Review & Analysis → Interviews, Presentations, and/or Workshops Conducted with Shortlisted Firms → Selection Review Committee Submits Recommendation of Award →

## CONTRACTING

Negotiate Final SOW, Contract, & Fees with Awarded CMAR Contractor → Owner Executes Pre-Construction Contract with CMAR Contractor

## PRE-CONSTRUCTION

Design Input, Constructability Guidance, Temporary Works, Costing, Scheduling →

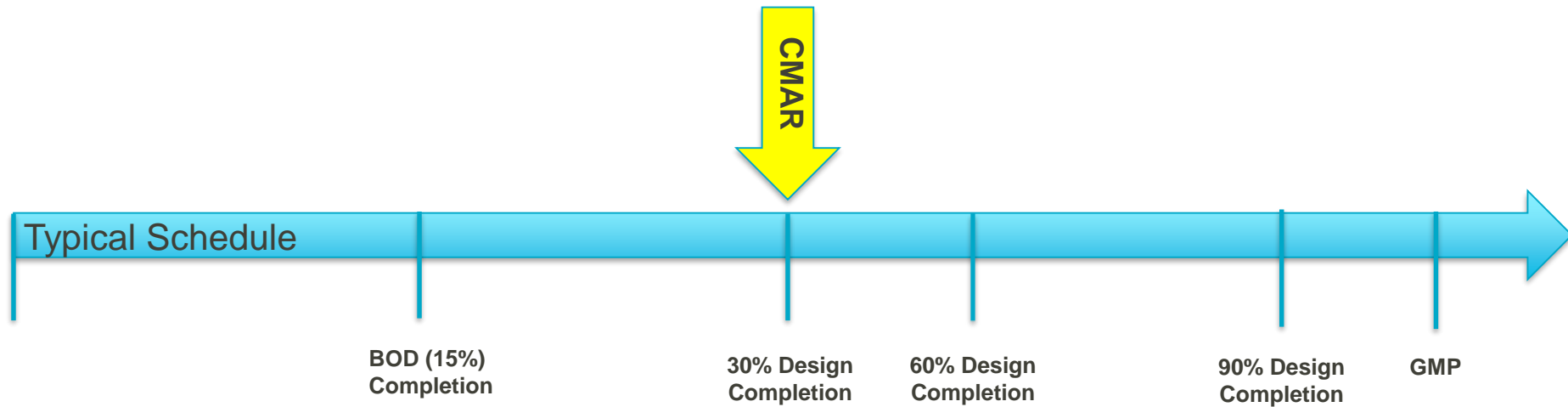
## CONSTRUCTION

Negotiate Guaranteed Maximum Price (GMP) with CMAR Contractor → Execute Construction Contract → Begin Construction



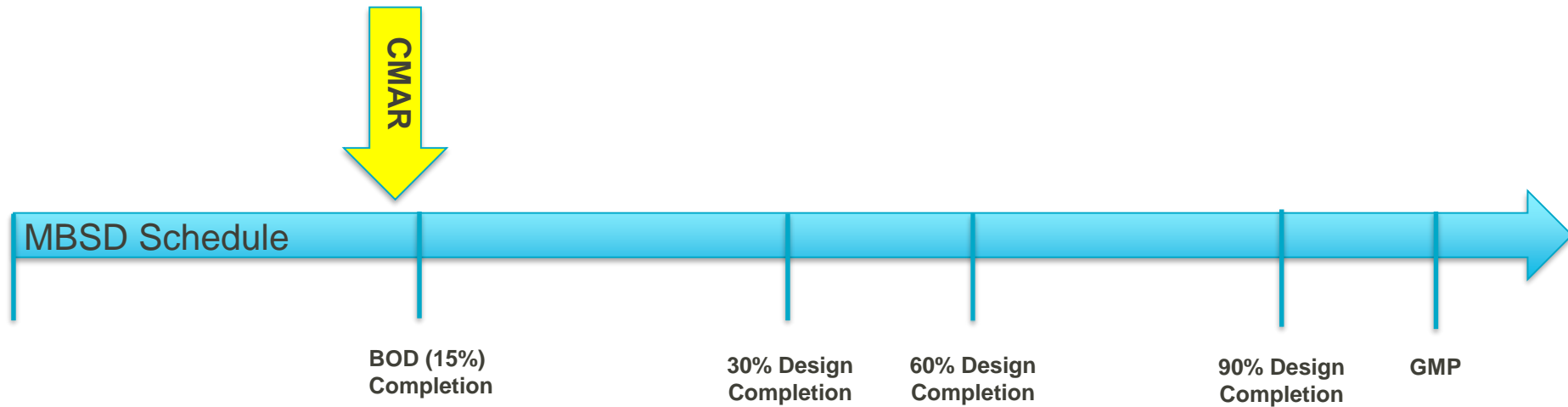
# CMAR INTEGRATION

## RS 38:2225.2.4



# CMAR INTEGRATION

## MID-BARATARIA TEAM



The background of the slide is an aerial photograph of a coastal region. A winding road, possibly a levee or a causeway, runs through a landscape of green marshland and blue water. In the distance, a small town or village is visible, nestled between the water and the land. The sky is filled with soft, white clouds, and the overall scene is bright and clear.

# **CMAR SCOPE OF SERVICES**

# SCOPE OF SERVICES

## Section 1.3: Project Milestone Schedule

Milestone	Month/Year
Design Team NTP	November 2017
CMAR NTP	June 2018
15% (BOD) Design Deliverable	September 2018
30% Design Deliverable	March 2019
60% Design Deliverable	January 2020
90% Design Deliverable	August 2020
100% Design Deliverable	November 2020
Construction Start	July 2021
Construction End	February 2026

# SCOPE OF SERVICES

## Section 2.0: Pre-Construction Scope of Services

- Project Management, General Administration, and Coordination
- Scope Management
- Cost Estimating and Cost Control
- Constructability Review and Value Engineering
- Project Schedule
- Construction Planning
- GMP Development

# SCOPE OF SERVICES

## Section 2.1.6: Construction Planning

- Lists the various construction planning documents required for the Construction Phase (PMP, Safety, Severe Weather, QMP, Scope/Change Management, etc.)
- Includes design progress submittals for temporary works shall be submitted for Owner's Technical Review at the 30%, 60%, and 90% design phases, and for USACE approval as required.
- **Temporary works design shall be performed under the responsible charge of a competent Louisiana-licensed Professional Engineer.**
- **Construction drawings, specifications, and other applicable work products shall be sealed by the Engineer of Record in accordance with Louisiana Law and the Rules of LAPELS.**



# SCOPE OF SERVICES

## Section 2.1.8: BOD (15%) Milestone Deliverables

- Final draft of the QMP.
- **Constructability review report / written comments resulting from BOD Report review.**
- Operations and Maintenance review report analyses for the Project life cycle design and cost.
- Cost estimating standards report documenting established baseline production rate, and standards to be used for cost estimates, including WBS and estimate format.
- Monthly Progress Reports.
- Quarterly cost escalation trend reports.

# SCOPE OF SERVICES

## Section 2.1.8: 30% Milestone Deliverables

- Constructability review report / written comments resulting from 30% Design review.
- O&M review report analyses for the project life cycle design and cost.
- **30% Value Engineering Report.**
- **30% Cost Estimate and Narrative.**
- **Baseline Construction Schedule.**
- **30% Temporary Works Design Submittal.**
- Monthly Progress Reports.
- Quarterly cost escalation trend reports.

# SCOPE OF SERVICES

## Section 2.1.8: 60% Milestone Deliverables

- Constructability review report / written comments resulting from 60% Design review.
- O&M review report for the Project life cycle design and cost.
- **60% Value Engineering Report.**
- **60% Cost Estimate and Narrative.**
- **Construction Schedule Update.**
- **60% Temporary Works Design Submittal.**
- Final Draft of all Construction Planning Documents (Section 2.1.6)
- Monthly Progress Reports.
- Quarterly cost escalation trend reports.

# SCOPE OF SERVICES

## Section 2.1.8: 90% Milestone Deliverables

- Constructability review report / written comments resulting from 90% Design review.
- O&M review report analyses for the Project life cycle design and cost.
- **90% Value Engineering Report.**
- **90% Cost Estimate and Narrative.**
- **Construction Schedule Update.**
- **90% Temporary Works Design Submittal.**
- Monthly Progress Reports.
- Quarterly cost escalation trend reports.

# SCOPE OF SERVICES

## Section 2.1.8: GMP Milestone Deliverables

- **GMP Proposal.**
- Final Project Construction Schedule.
- Final Temporary Works Construction Package.

# SCOPE OF SERVICES

## Section 2.2: Construction Phase Services

- Expected services are included in Enclosure 1, but CMAR Contractor to develop full Construction Phase scope
- **From Section 27 of Draft Pre-Construction Contract (Enc. 2):**  
If, after negotiations, CPRA and the CMAR Contractor are unable to reach an agreement on a GMP Proposal, CPRA will advertise the Project for public bid in accordance with Louisiana Revised Statute 38:2225.2.4(G)(6). In this event, the CMAR Contractor will not be permitted to submit a bid for the Construction Phase of the Project.



# SCOPE OF SERVICES

## Section 3.1: Explanation of GMP

- If a GMP agreement is reached between CPRA and the CMAR Contractor, the GMP amount will be incorporated into the Contract for Construction Phase Services.
- **GMP = Cost of Work + GCs + Bonds & Insurance + CMAR Contractor Fee (Overhead & Profit) + Contingency**
- CPRA anticipates initiating GMP's no later than completion of 90% contract documents.

# SCOPE OF SERVICES

## Section 3.2: General Conditions

- For onsite personnel that will provide management oversight during construction and any equipment, materials, utilities, facilities, office supplies and travel expenses necessary for execution of the Project.
- Includes:
  - Temporary jobsite facilities
  - Utilities and data/telecom services
  - Office supplies and local staff phones
  - Project vehicles
  - Safety supplies
  - Printing and reproduction services, project signs, etc.

The background of the slide is an aerial photograph of a coastal region. A prominent feature is a winding, light-colored road or path that curves through a lush green landscape. To the left of this path, there is a cluster of buildings, possibly a small town or village, situated near a body of water. The water is a deep blue, and the sky above is filled with scattered white clouds. The overall scene depicts a beautiful, natural coastal environment.

# **CMAR REQUEST FOR QUALIFICATIONS**

# REQUEST FOR QUALIFICATIONS

- RFQ package was issued on December 1, 2017 and includes the following:
  - RFQ Solicitation Document (scoring methodology, criteria and schedule)
    - Enclosure 1: Pre-Construction Scope of Services
    - Enclosure 2: Draft Pre-Construction Contract
    - Enclosure 3: Draft Construction Contract
    - Enclosure 4: Selection Review Committee COI Acknowledgement
    - Enclosure 5: Submittal Requirements Checklist
    - Enclosure 6: Experience and Qualification Form

# REQUEST FOR QUALIFICATIONS

- Section 7.0: Staffing and Key Personnel:
  - Project Executive
  - Senior PM
  - Deputy PM
  - Pre-Construction Scope Manager
  - Chief Estimator
  - Lead Discipline Estimator(s)
  - Chief Scheduler
  - Project Construction Manager
  - Quality Control Manager
  - Procurement Manager
  - Safety Manager
  - Lead Discipline Engineer(s)

# REQUEST FOR QUALIFICATIONS

- Section 8.0: Pre-Construction/Construction Costs:
  - Estimated Pre-Construction Compensation = \$13,800,000
    - SOQ will confirm ability to perform pre-construction work for this amount, or indicate additional compensation
  - Preliminary Construction Cost Estimate = \$1.3 Billion
    - Includes escalation to the mid-point of construction phase
    - Basis for Bonding Capacity and Self-Performance Percentage

# REQUEST FOR QUALIFICATIONS

- Section 9.0: SOQ Requirements and Evaluation Criteria:
  - Part A: Business Organization, History, & Financial Condition - 15 points
  - Part B: Experience & Qualifications of Key Personnel - 30 points
  - Part C: Relevant Project Experience - 30 points
  - Part D: Pre-Construction Phase Approach - 10 points
  - Part E: Construction Phase Approach - 10 points
  - Part F: Compliance with all SOQ Requirements - 5 points



# REQUEST FOR QUALIFICATIONS

- Section 9.8: Pass/Fail Requirements
  - Ability to Bond
    - Evidence of bonding capacity for Pre-Construction (\$13.8M) and Construction phase (\$1.3B)
  - Safety
    - EMR for most recent calendar year must be 1.0 or lower
  - Licensure
    - **Heavy Construction** in accordance with the rules of LA State Licensing Board for Contractors at the time of SOQ submittal
  - Selection Review Committee COI Acknowledgement
    - Submitted with SOQ

# REQUEST FOR QUALIFICATIONS

- Section 11: Selection Review Committee
  - One design professional in the discipline of but not involved in the project
  - One licensed contractor in the discipline of but not involved in the project
  - One representative of the owner
  - Two members at large
- Selection Committee Members are listed in the RFQ

# REQUEST FOR QUALIFICATIONS

- Section 12: Selection Process
  - Selection Review Committee will evaluate and score the submitted SOQ's and may short list the top Respondents
  - Short listed Respondents may be requested to provide an Oral Presentation
  - Details on Oral Presentation format and scoring criteria will be provided in an Addendum
  - Selection Review Committee will provide a recommendation to the CPRA Executive Director

# REQUEST FOR QUALIFICATIONS

- Section 14: Instructions and Misc. Provisions
  - Official questions must be submitted in writing by **February 1, 2018** to [CPRAcontracts@la.gov](mailto:CPRAcontracts@la.gov)
  - CPRA will provide official responses to all questions by February 15, 2018
  - Seven paper copies of SOQ shall be delivered to CPRA by 4:00pm CST on March 1, 2018.
  - Mailed copies must be received by 4:00pm CST on March 1, 2018
  - Proposals not received by 4:00pm CST March 1, 2018 will not be reviewed

# REQUEST FOR QUALIFICATIONS

- Section 15.0: Schedule of Events (rev. 1/19/2018)

Advertisement Period	December 1, 2017 – March 1, 2018
Pre-Submittal Meeting	January 25, 2018
Deadline for Questions	February 1, 2018
CPRA Responses to Questions	February 15, 2018
SOQ Responses Due	March 1, 2018
Selection Committee Review	March 2, 2018 – April 5, 2018
Oral Presentation Notification	April 6, 2018
Tentative Date for Oral Presentation(s)	May 1, 2018
Announcement of Selected CMAR Contractor	May 22, 2018
Contracting/Negotiation/Award Period	May 22, 2018 – June 22, 2018
Target Notice to Proceed	June 25, 2018

The background of the slide is an aerial photograph of a coastal wetland. It shows a complex network of water channels, marshes, and islands. The water is a mix of blue and brown, indicating different depths and sediment levels. The land areas are green, suggesting vegetation. The overall scene is a vast, natural landscape.

# THANK YOU

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ANY QUESTIONS?

**Rudy Simoneaux | January 25, 2018**



**Attachment 2: Pre-Submittal Meeting Sign-In Sheets**



# GMAR Pre-Submittal Meeting

01/05/18

DATE: JANUARY 25, 2018

#	Name	Association	Phone	E-Mail
1	GREG CANGELOSI	LDC	985-258-0004	gcangelosi@taylor.com
2	PAUL HUGAN	Woodland Barndotts LLC	504-615-4862	phogan@woodlanddexe.com
3	TUBA DIEZ	Volkerdt Inc	825 225 5938	Suba.Diez@Volkerdt.com
4	JAN EVANS	"	225-216-9440	jan.evans@volkart.com
5	STEVE HRAPER	CASUN	753-5857	stevch@cajunusa.com
6	SCOTT CALAWAY	CASUN	753-5857	scottc@cajunusa.com
7	JEFF PLAUCHE	KIEWIT/B&H JV	(225) 931-2650	jplauche@bohbrots.com
8	JOHN PROSKOVAC	Kiewit/B&H JV	817-917-6715	john.proskovac@kiewit.com
9	JIM GARONER	LCC	940-390-4382	jgarden@wmslshgwp.com
10	PETER SHINKLE	LCC	314-477-6447	peter.shinkle@alberici.com
11	SUSAN ECCLES	Dunlap Hore	225-282-0660	seccles@denlapfore.com
12				
13				
14				

Meeting Title

# CMAR Pre-Submittal Meeting



BA-0153

DATE: JANUARY 25, 2018

#	Name	Association	Phone	E-Mail
1	BRETT WILLOHN	LA. DIVERSION CO (PARSONS)	253-686-1137	bret.wilohn@parsons.com
2	DALLAS MARLOW	L.A. DIVERSION CO. (PARSONS)	206-348-4632	dallas.marlow@parsons.com
3	Steve Cafi	Archer Weston (Cali LaPlace Engrs)	504-388-8719	scali@clengrs.com
4	CHARLIE HESS	LA DIVERSION CO. (BROWN + ROOT)	504 471-6430	CHARLIE.HESS@BROWNBANDROOT.COM
5	Phyllis Adams	LLC	985 387 2425	Phyllis@Phylway.com
6	Bob Robt	LA DIVERSION CO.	816 807 9094	rob@massman.net
7	CHRIS ZBITNOFF	BARNARD	406-586-1995	chris.zbitnoff@barnard-inc.com
8	Paul Kraus	Barnard Coast	406-586-1995	paul.kraus@barnard-inc.com
9	Michael Pittman	MR. Pittman Corp	504-733-3041	mike@mep.pittman.com
10	RAY CALDERA	J. CALDERA & Co., Inc	985-652-7676	ray@jcaldera.com
11	Wade Foster	LCC	512-845-1366	LFOSTER@WALSHEGROUP.COM
12	Chris Humphreys	PSI	504-289-8501	Chris.humphreys@psiusa.com
13				
14				

Meeting Title

**Attachment 3: Submittal Requirements Checklist – Rev 1**

## MBSD CMAR RFQ Submittal Requirements Checklist (rev. 02/17/2018)

Information	Mark "Checked" if Submitted
<b>Introductory Information</b>	
■ Transmittal Letter	<input type="checkbox"/>
■ Executive Summary	<input type="checkbox"/>
<b>Part A – Business Organization, History, and Financial Condition</b>	
■ Business organization and history	<input type="checkbox"/>
■ Conflicts of interest	<input type="checkbox"/>
■ Sanctions or complaints	<input type="checkbox"/>
■ Litigation history	<input type="checkbox"/>
■ Safety Metrics	<input type="checkbox"/>
■ Financial Information	<input type="checkbox"/>
<b>Part B – Experience &amp; Qualifications of Key Personnel</b>	
■ Team organization chart	<input type="checkbox"/>
■ Information about qualifications and abilities of Key Individuals that are comparable to the services required under this RFQ.	<input type="checkbox"/>
■ All Key Personnel: Include a minimum of five (5) relevant projects on which key personnel held a key delivery role. Resumes should clearly describe the role of the Key Personnel in each project listed.	<input type="checkbox"/>
■ Senior Project Manager: Include projects on which he or she served in a Project Management capacity, preferably in the past ten (10) years. These projects should include at least two (2) projects delivered using CMAR or Progressive Design Build delivery method and at least three (3) projects with a construction value of \$200M or more.	<input type="checkbox"/>
■ Primary and secondary contact information for Senior Project Manager project references.	<input type="checkbox"/>
<b>Part C – Relevant Project Experience</b>	
■ Relevant Project Experience on projects of comparable scope, type, size, delivery model and performance risk. Demonstrate experience with both in-the-wet and in-the-dry construction methods.	<input type="checkbox"/>
■ Project description and performance information for a maximum of ten (10) relevant projects worked on in the past fifteen (15) years, or at least 50% complete (construction) by the required SOQ submittal date.	<input type="checkbox"/>
■ Enclosure 6: Experience and Qualifications Form populated with brief descriptions of relevant projects information and submitted in the Standard Forms Section– contact information will be used for reference checks	<input type="checkbox"/>



Information	Mark "Checked" if Submitted
<b>Part D – Pre-Construction Phase Approach</b>	
<ul style="list-style-type: none"> <li>Planned approach to performing the required Pre-Construction Phase services while meeting project scope, schedule, and budget goals. Include a description of the CMAR Contractor roles within the collaborative delivery process, interface with Design Team and other collaborative team members, and integration of CMAR Contractor functions into the overall design delivery process.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Respondent's ability to perform the pre-construction services within the stated construction fee.</li> </ul>	<input type="checkbox"/>
<b>Part E – Construction Phase Approach</b>	
<ul style="list-style-type: none"> <li>Planned approach to performing construction management services as required to deliver a constructed project within budget and schedule goals. The approach should be based on the 2014 Base Design. Include a description of Respondent's health and safety program.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Respondent's ability to and intent to meet the self-performance requirement of 30% of cost of construction. Include statement of proposed level of self-performance and services Respondent proposes to self-perform and services that will be sub-contracted.</li> </ul>	<input type="checkbox"/>
<b>Part F – Compliance with All SOQ Requirements</b>	
<ul style="list-style-type: none"> <li>SOQ Submittal Check List Form</li> </ul>	<input type="checkbox"/>
<b>Standard Forms and Supporting Documents</b>	
<ul style="list-style-type: none"> <li>Experience and Qualifications Form</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Disclosure of Ownership</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Hudson Firm Participation Documentation</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Evidence of Eligibility to Participate – Documentation and evidence of the Respondent's legal form of entity (i.e. article of incorporation, by laws, Joint Venture agreements, etc.)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Contract Review Acknowledgement with any requested changes and modifications</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Licensure – Copies of relevant licenses, certifications and registrations</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Acknowledgement of Addenda</li> </ul>	<input type="checkbox"/>

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_