JOHN BEL EDWARDS
GOVERNOR

MICHAEL ELLIS
EXECUTIVE DIRECTOR

State of Louisiana

COASTAL PROTECTION & RESTORATION AUTHORITY

Public Notice

Request for Statement of Interest and Qualifications

"Coastal Engineering Services for Coastal Protection and Restoration Authority Projects"

RSIQ No. 2503-17-05

March 30, 2017

The Coastal Protection and Restoration Authority (CPRA) hereby invites you to submit a Statement of Interest and Qualifications (SIQ) for coastal engineering assistance as described in the scope of services (Enclosure 1).

The general criteria to be used by CPRA in evaluating responses for the selection of a potential firms to perform these services are attached (Enclosure 2). CPRA will make awards to the proposers whose statements, in the opinion of CPRA, best conforms to this solicitation and are most advantageous to the State of Louisiana and CPRA.

The proposed contract will be negotiated with the firms selected by the CPRA and will begin approximately September 2017. The CPRA's Professional Services Contract will be used for this contract (Enclosure 3).

Firms electing to submit a proposal as a prime contractor cannot be listed as a subcontractor on another firm's proposal. Firms not submitting as prime contractor are allowed to be listed as a subcontractor on as many proposals as they deem appropriate. Please note, firms who are prime contractors on existing contracts with CPRA will be allowed to submit as subcontractors on this advertisement.

Participation of Hudson Initiative small entrepreneurships will be scored as part of the technical evaluation. The State of Louisiana's Hudson Initiative is designed to provide additional opportunities for Louisiana-based small entrepreneurships (sometimes referred to as SE's respectively) to participate in contracting and procurement with the state. To participate, small entrepreneurships must be certified by the Louisiana Department of Economic Development. All eligible vendors are encouraged to become certified. Qualification requirements and online certification are available at http://smallbiz.louisianaeconomicdevelopment.com. **Ten percent (10%) of the total evaluation points on this RSIQ shall be reserved for proposers who are themselves a certified Hudson Initiative small entrepreneurship or who will engage the participation of one or more certified Hudson Initiatives small entrepreneurships as subcontractors.**

During the term of the contract and at expiration, the Contractor will also be required to report Hudson Initiative small entrepreneurship subcontractor or distributor participation and the dollar amount of each.

The statutes concerning the Hudson Initiative may be viewed http:/legis.la.gov/lss/lss.asp?doc=96265. The rules for the Hudson Initiative (LAC 19:VIII Chapters 11 and 13) may be viewed at http://www.doa.la.gov/osp/se/docs/se_hi_rules.pdf. A current list of certified Hudson Initiative small entrepreneurships may be obtained from the Louisiana Economic Development Certification System at http://smallbiz.louisianaeconomicdevelopment.com.

Certifications with the Louisiana Department of Economic Development must be active at the time of proposal submission in order to receive points.

Should you wish to respond to this request for an SIQ, please submit **one signed original, by an authorized representative of the prime firm and five (5) additional paper copies of the SIQ, along with a digital copy of the SIQ in .pdf format on a CD-ROM or USB flash drive.** Elaborate proposals are neither required nor desired. The CPRA prefers a simple presentation and discourages extensive use of artistic designs, use of hard binders, etc. Included in your SIQ should be (1) an executive summary stating the firms' particular expertise, resources, and advantages they will bring to the CPRA. **This summary is limited to two (2) pages**; (2) Standard Form CPRA24-102 (SF CPRA24-102) which is attached (Enclosure 4). In the event the SIQ contains subcontractors, the particular type of service they will perform together with the relevant experience should be included. **A separate SF CPRA24-102 form must be completed by each subcontractor.** Names listed on the SF CPRA24-102 must precisely match the names filed with the Louisiana Secretary of State, Corporation Division, and the Louisiana State Board of Registration for Professional Engineers and Land Surveyors. Resumes or any organizational chart included in the SF24-102 shall clearly state the location (city and state) of the office in which the staff member resides. The latest version of SF CPRA24-102 may be downloaded from the CPRA website at: http://coastal.la.gov/wp-content/uploads/2016/04/CPRA-SF24-102.doc. Any potential contractor failing to submit any of the information required on the SF CPRA24-102 will be considered non-responsive.

SIQ's must be provided to CPRA no later than 3:00 p.m., April 27, 2017, and must be addressed to the following:

Mrs. Jordan DeLaune
RSIQ Coordinator
Coastal Protection & Restoration Authority
150 Terrace Avenue
Baton Rouge, LA 70804
Phone: 225-342-1150
Email: CPRAcontracts@la.gov

The SIQ's may also be hand delivered to the following:

Mrs. Jordan DeLaune
RSIQ Coordinator
Coastal Protection & Restoration Authority
150 Terrace Avenue
Baton Rouge, LA 70802.
Phone: 225-342-1150
Email: CPRAcontracts@la.gov

CPRA will not be responsible for delayed or lost mail received after the deadline. Any materials received after the deadline will be deemed unresponsive and will be returned unopened. All submitted SIQ's become property of the State of Louisiana. Upon award to selected firms, all SIQ's will be considered public information and will not be held confidential.

The selected firm (s) will be posted at:
http://coastal.la.gov/resources/rfps-rsiqs-contracts/contracts-and-grants/

All potential contractors should be advised that contractors may, in certain circumstances be deemed public employees as defined by the Ethics Commission. **Full disclosure to the CPRA is required of any potential conflicts.** Any potential conflicts shall be resolved with the Louisiana Board of Ethics prior to seeking a contract.

According to the provisions of LA. R.S. 12:301-302, any corporation which is not incorporated in the State of Louisiana must obtain a Certificate of Authority to transact business in Louisiana from the Louisiana Secretary of State, Corporations Division.

For-profit and non-publicly traded corporations must provide a Disclosure of Ownership form when contracting with the CPRA. The Disclosure of Ownership should not be submitted with SIQ. However, prior to contracting with the CPRA, the forms must be completed, notarized, and submitted to the Louisiana Secretary of State, Corporations Division, 3851 Essen Lane, Baton Rouge, Louisiana 70809 and a copy stamped by the Corporations Division must be provided to the CPRA.

The firm, engineers, or surveyors that will accomplish the work as described in Enclosure 1, Scope of Services, shall be certified by the Louisiana State Board of Registration for Professional Engineers and Land Surveyors and shall possess current licenses throughout the term of the contract. The firm, engineers, or surveyors shall provide all services in compliance with the registration law for Professional Engineers and Land Surveyors (L.R.S. 37:681 through 37:703 as amended by Act 568 of 1980) and the rules of the Board of Registration for Professional Engineers and Land Surveyors.

For all prime contractors and sub-consultants submitting an SIQ on this advertisement, there will be a blackout period during which any proposer or its agent or representative, is prohibited from communicating with any state employee or contractor of the State involved in any step in the procurement process for this advertisement. The blackout period shall apply not only to state employees, but also to any contractor of the State. "Involvement" in the procurement process shall include but shall not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular procurement. The blackout period will begin upon posting of the solicitation and will end when the contract(s) are awarded.

Any questions regarding this Request for Statement of Interest and Qualification should be submitted by email to Mrs. Jordan DeLaune at CPRAcontracts@LA.GOV ***and received by 3:00 p.m., April 10, 2017.*** Official responses to all questions submitted by potential proposers will be posted at http://coastal.la.gov/resources/rfps-rsiqs-contracts/contracts-and-grants/

Enclosures
(1) Scope of Services
(2) Evaluation Criteria
(3) Sample Professional Services Contract
(4) CPRA –SF24-102 and Instructions