

June 16, 2016

TO: ALL POTENTIAL PROPOSERS

RE: RSIQ NO. 2503-16-29
“West Grand Terre Beach Nourishment and Stabilization Project (BA-0197)”

CLARIFICATIONS

THE AGENCY HAS REMOVED THE PAGE LIMIT FOR THIS RSIQ.

QUESTIONS AND ANSWERS

1. **Q.** Construction Management/ Administration is not listed in the scope of work for this RSIQ. Will CM work be included with the successful design engineer at a later date?
A. **Construction Management/Administration services will be evaluated at the next authorized project phase.**

2. **Q.** Is our Firm able to Prime and be a Sub-consultant on the same RSIQ?
A. **Firms electing to submit a proposal as a prime contractor cannot be listed as a subcontractor on another firm’s proposal. Firms not submitting as a prime contractor are allowed to be listed as a subcontractor on as many proposals as they deem appropriate.**

3. Regarding RSIQ Section 4.1, Minimum Requirements, Item C., “One Professional Engineer holding a current license from the Louisiana Professional Engineering and Land Surveying Board, with a Master’s Degree in Civil or Coastal Engineering”, we have the question below.
Q. Will a Professional Civil Engineer holding a current license from the Louisiana Professional Engineering and Land Surveying Board, with a Master’s Degree in Oceanography and Coastal Sciences meet this requirement? This engineer has the experience requirements in all of the coastal engineering areas specified as well as additional training in numerical modeling of coastal processes.
A. **A Master’s Degree in Oceanography and/or Coastal Sciences is sufficient provided that the engineer is a registered Professional Civil Engineer in the state of Louisiana.**

4. We would like to ensure that our understanding of submittal page limitations described on Page 7 of the RSIQ is accurate and appreciate CPRA’s response to the questions below.
- Q4.1.** Do subcontractors have to complete full 24-102’s (which are a minimum of 6 pages) and if yes, do they count toward the SIQ 50 page limitation?
- A4.1.** **SF 24-102’s are required to be completely filled out by all subcontractors. Per the clarification above, the Agency has removed the page limit for this RSIQ.**
- Q4.2.** If the answer to Question 1 above is Yes and Yes, would CPRA consider increasing the page limitation to account for teams comprised of multiple firms or provide guidance otherwise?
- A4.2.** **Per the clarification above, the Agency has removed the page limit for this RSIQ**
5. **Q.** Section 4.1 , Minimum manpower requirements states “One Engineer Shall have experience in the following areas”
I read it and understand that this requirement can be met by several engineers that satisfy the experience requirement and it is not required to have only one single engineer that satisfies all the requirements.
- A.** **This requirement can be met by more than one engineer to satisfy the experience requirement.**
6. **Q.** Given the limitation of 50 total pages for the submittal and the note in section 5.4 of the RSIQ that the CPRA requires the contracting party provide qualifications to perform all landrights tasks as set forth in Appendix C, does the submittal have to include resumes for individuals representing each of the 20 separate job classifications listed in the landrights SOS to be considered responsive?
- A.** **All personnel types listed in Appendix C are considered Key Personnel and resumes are required.**
- Q6.1** May the 50 pages be double sided?
- A6.1** **Per the clarification above, the Agency has removed the page limit for this RSIQ**
- Q6.2** Acknowledging the 50 page limit, may more than one resume be presented on one page in Section 8?
- A6.2** **Yes. Per the clarification above, the Agency has removed the page limit for this RSIQ**
- Q6.3** Acknowledging the 50 page limit, may more than one project be presented on one page in Section 9?
- A6.3** **Yes. Per the clarification above, the Agency has removed the page limit for this RSIQ**
- Q6.4** Acknowledging the 50 page limit, are the prime consultant and each subconsultant required to provide up to 10 projects in Section 9 to be considered responsive?
- A6.4** **Per the clarification above, the Agency has removed the page limit for this RSIQ. The Proposer determines the information to be included in the SF 24-102**

7. Q. We understand that our submittal is to be limited to a total of 50 pages and should consist of a two-page executive summary and our SF 24-102. However, we understand that we must include an SF 24-102 for each subconsultant. Is each subconsultant's SF 24-102 limited to 50 pages?

A. **Per the clarification above, the Agency has removed the page limit for this RSIQ.**

Q7.1 May we assume that our limit of 50 pages will not include the copies of the subconsultant's SF 24-102?

A7.1 **Per the clarification above, the Agency has removed the page limit for this RSIQ.**

Q7.2 We understand our team must include personnel who meet the minimum requirements shown in 4.1. Please tell us if we must also assign landrights personnel meeting qualifications shown in Appendix C?

A7.2 **All personnel types listed in Appendix C are considered Key Personnel and personnel must be assigned.**

Q7.3 We had not intended to include resumes for any but Key Personnel. Is it necessary to show resumes of the landrights team to prove they meet the qualifications?

A7.3 **All personnel types listed in Appendix C are considered Key Personnel and resumes are required.**