

June 8, 2016

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2503-16-27
"Geotechnical Services for Coastal Protection and Restoration Authority
Projects"

QUESTIONS AND ANSWERS

1. **Q.** Is a firm able to submit as a prime for more than 1 contract?
A. **A firm may submit as a prime on each individual RSIQ.**
2. **Q.** Is a firm able to submit as a prime on 1 contract and as a sub on another contract?
A. **Yes**
3. **Q.** We would like to know if for the geotechnical retainer RSIQ if we need to include resumes, other information or a full 24-102 for subconsultants. For example, a surveying company. We have assumed additional information is not necessary just for equipment providers.
A. **Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
4. **Q.** Does each subconsultant need to supply a completed 24-102 or does the prime submit a combined 24-102 for the team?
A. **Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
5. **Q.** What is required from subcontractors for the submittal? Are they required to fill out a full/ signed CPRA 24-102 form, or do they just need to send resumes and projects that will be blended/ inserted into the Prime's form?
A. **Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
6. **Q.** Are sub consultants required to submit a completed 24-102 form along with the Prime consultant ?
A. **Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**

7. **Q.** My question is with regard to this statement, for which I am seeking a clarification. “Firms electing to submit a proposal as a prime contractor cannot be listed as a subcontractor on another firm’s proposal.” Can a sub on one proposal, for instance General Engineering Services, be the prime on the Geotechnical Engineering Services proposal?
- A. Yes**
8. **Q.** Should we include a form 24-102 for each sub-consultant in our submittal?
- A. Separate CPRA SF24-102 forms are required for the prime consultant and each subconsultant.**
9. **Q.** Would it be OK to include an additional section at the end of the submittal titled “Additional Information”?
- A. Section 11 of CPRA SF24-102 form allows for additional information**
10. **Q.** If we currently have an IDIQ Engineering contract in hand – does that prevent us from pursuing, as a prime, any of the contracts that were just advertised? It would seem that since the scopes of services for current IDIQs differ from those outlined in the 2014 request we’d ok to pursue as a prime.
- A. A firm holding a current Professional Services contract with the agency may submit on any of the advertised RSIQ’s, however a firm may hold only one Professional Services contract with the agency for contracts with similar scope items. In this instance, the firm’s existing contract would be cancelled prior to issuing the new contract.**
11. **Q.** Is it allowable for a firm to prime a team for more than one of the RSIQs (for example: Coastal and General engineering).
- A. Yes**
12. **Q.** Is it allowable for a firm that primes one of the RSIQs to be a sub on a different RSIQ (for example: Coastal and General engineering).
- A. Yes**