

February 28, 2012

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2511-12-09  
“Environmental Science Consulting Service”

### QUESTIONS AND ANSWERS

1. **Q.** Is there any way I can find out who the incumbent is on this solicitation?

**A.** **Coastal Estuary Services**
2. **Q.** This proposal involves both the Veterans and Hudson Initiative and since we are a large business we want to make sure we meet the requirements – I understand there are 10 points reserved for this section, and depending on the number of these firms we subcontract to we will be awarded a certain amount of points, with 5 firms equating to the max 10 point award for this section. I just wanted to see if there are any other percentage goals, etc. that we should be aware of, perhaps an overall percentage that we must meet for the program? Or do we just have to sub to a certain number of firms, is that the goal?

**A.** **The goals are as stated in the RFP.**
3. **Q.** Also, can the company we are awarding a subcontract to provide either supplies or a service, or do they have to be a service provider?

**A.** **Subcontractors can provide either supplies or services.**
4. **Q.** Please clarify where Item C. **Veteran-Owned and Service-Connected Small Entrepreneurships (Veteran Initiative) and Louisiana Initiative for Small Entrepreneurships (Hudson initiative) Programs Participation** should be included—Volume 1 or Volume 2?

**A.** **Include Item C in Volume I.**

5. Q. Section 3.7 of the RFP indicates that all information required of the prime proposer should also be provided for subcontractors. Some materials/qualifications required of the prime proposer would be very difficult for small entrepreneurs to provide, specifically audited financials and proof of insurance to meet the requirements of Attachment III. Please clarify the requirements for information to be provided by subcontracted companies, especially small entrepreneurs intended to meet the Item C criteria.

A. **5.0 B. Volume II Financial Information states:**

Financial Capability: Proposer **shall** provide the latest three years of financial statements, preferably audited, or other evidence of financial status sufficient to demonstrate its capability, and the capability of each of its subcontractors, to carry out the project, i.e. letters from banks and other financial companies.

Insurance certificates are not required from the subcontractors at the time proposals are submitted; but will have to be provided if contract is awarded.

If a company is certified for Hudson and Veterans Initiative, a copy of certification/letter has to be provided with the proposal.